

**CENTRE EUROPEEN DE RECHERCHE AND DE
DOCUMENTATION PARLIAMENTAIRES**



**EUROPEAN CENTRE FOR PARLIAMENTARY
RESEARCH AND DOCUMENTATION**

**EUROPÄISCHES ZENTRUM FÜR PARLAMENTARISCHE
WISSENSCHAFT UND DOKUMENTATION**

ECPRD

ACTIVITY REPORT

2012-2013

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Contents

1. Introduction by the Co-Directors
2. Contacts
3. What is the ECPRD
 - 3.1. How did it all start?
 - 3.2. Who are the members?
 - 3.3. How is the ECPRD run?
 - 3.4. How is it financed?
4. Annual Programmes 2012-2013
5. ECPRD Activities 2012-2013
 - 5.1. The evolution of comparative requests
 - 5.2. Statutory meetings
 - 5.4. Seminars in the Areas of Interest
 - 5.5. ECPRD Network and internal organisation
 - 5.6. ECPRD Website
6. Annexes
 - Annex 1.* Statutes ECPRD
 - Annex 2.* List of ECPRD Correspondents and Deputy-Correspondents
 - Annex 3.* Statistics of comparative requests, of replies and of final comparative summaries 2003 - 2013
 - Annex 4.* Titles of comparative requests 2010-2013
 - Annex 5.* Attendance at ECPRD Seminars 2012 – 2013
 - Annex 6.* Guidelines for Comparative Requests and Studies
 - Annex 7.* Guidelines for the organisation of Seminars
 - Annex 8.* ECPRD Co-ordinator tasks and duties
 - Annex 9.* Tasks and responsibilities of Correspondents
 - Annex 10.* Guidelines on Honorary Association with the ECPRD
 - Annex 11.* Minutes of Annual Conferences of Correspondents, Athens 2012 and Warsaw 2013

1. Introduction by the Co-Directors

The on-going gloomy financial and budgetary crises, as well as the large number of more and more far-reaching urgent decisions taken at the level of governments, constitute a real challenge for every national Parliament and the European Parliament. At the same time, this period is marked by a dramatic decline of confidence by the people of Europe with their political institutions. Nationalistic movements undermine central principles of the EU and of the Council of Europe such as the free movement of citizens and workers, Parliamentary democracy and the rule of law.

Monitoring the rule of law and the respect of fundamental rights remain tasks which go beyond the boundaries of the European Union. Fact-finding missions and election observations organised by the Council of Europe and the European Parliament put countries under tough scrutiny.

Nowadays, most domestic policies have a European, if not international, dimension and the need for democratic legitimacy is even greater. This requires not only strong Parliaments, but also well-informed Parliamentarians.

During the period under review, the ECPRD can look back on 35 years of activities in the field of inter-Parliamentary cooperation. In 2013, the ECPRD counted 65 Parliamentary chambers (including 40 in the European Union) from 53 countries and Parliamentary European institutions. 119 Correspondents and Deputy Correspondents represent their respective Parliaments within the network and contribute to ECPRD activities. The high rate of exchange between Parliaments, as indicated in this report, impressively underlines the unbroken demand for cross-boundary information on topical matters in Europe.

Last, but not least, the ECPRD is remarkable proof of good cooperation between the European Parliament and the Parliamentary Assembly of the Council of Europe as its founding fathers.

Comparative requests

The high number of comparative requests on a large variety of topics literally brings the ECPRD every day to the desktop of the Correspondents. Between 2012 and 2013 Parliaments transmitted 551 requests to the network which led to more than 12.000 replies. Recurrent matters in Parliamentary administration underline the importance of the network in exchange for best practice. The high number of requests in the field of social affairs, in particular in the area of migration and family law, indicates that the ECPRD is providing information on concrete cases which are very close to the everyday situations and problems of people.

Correspondents are very much committed to the network. Statistics show that on average, 80% have provided a reply very shortly after the preferred set deadline. All this can only work in a network which is based on personal contacts and a common understanding of the respective needs in each Parliament.

The report provides evidence based on a survey that the outcome and utility of comparative requests is highly appreciated by Parliamentarians and provides an added value to their work.

ECPRD conferences and seminars

Despite the prevailing budgetary constraints in many capitals, between 2012 and 2013 ECPRD member Parliaments organised 13 seminars attracting almost 700 participants. Since the beginning, seminars have been a corner stone of the ECPRD in order to stimulate personal contacts between experts in Parliaments on topical issues and to forge sustainable networks.

One should underline that the organisation of seminars constitutes a considerable workload for the hosting Parliament and requires great enthusiasm by the colleagues in charge. It is

remarkable that small Parliaments also spare no efforts to invite colleagues from other Houses to a forum on projects and experiences.

We would like to thank the Secretaries General for their willingness to provide the necessary authorizations which are vital for the functioning of the ECPRD. Our thanks also go to their staff as well as to those who provided contributions to the seminars.

ECPRD Website

Thanks to the financial contributions by the European Parliament, it was possible to implement major improvements to the website of ECPRD www.ecprd.org in 2012 and 2013. In 2012, the seminar pages were redesigned in order to provide a better visibility of the hosting Parliament and to reduce workload by introducing online registration. In 2013 possibilities were offered to navigate to and retrieve requests by subject area, as well as providing means to extract and analyse statistics relating to the Request and Replies exchanged in the ECPRD network.

Secretaries General are thus kindly called upon:

1. to endorse the present activity report and the priorities and programme for the next years;
2. to maintain their support for the ECPRD and in particular to strengthen the position of their respective correspondent in their own House as a vital condition for the functioning of the network;
3. to implement measures in their Parliaments which stimulate the publication of final summary notes to comparative requests;
4. to maintain their high level of commitment as hosts, also for future ECPRD seminars and to allow their staff to participate in these events.

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2. Contacts

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3. What is the ECPRD?

3.1. *How did it all start?*

The ECPRD was created in 1977 in Vienna by the Conference of Speakers of European Parliamentary Assemblies, which delegated to the Presidents of the European Parliament and the Parliamentary Assembly of the Council of Europe its formation and management. At its meeting in Madrid in 1980, the Conference expressed the desire that the ECPRD should work for and with all Parliamentary assemblies and that national Parliaments should authorise their services to participate actively in the activities of the Centre. The dramatic political events of 1989 in central and eastern Europe, combined with the information technology revolution, led to a period of rapid evolution which was reflected in the adoption of a new action programme for the Centre by the Conference in The Hague in 1994. The trend towards more interaction and greater reliance on cooperative organisations such as the ECPRD was amongst the subjects on the agenda at the meeting in Budapest in 1996, including the new Statutes and objectives of the Centre. The Conference in Stockholm in June 1998 confirmed the importance of the ECPRD in maintaining links between officials of national Parliaments. Whereas the Conference in Strasbourg in May 2000 focused particularly on the use of new technologies to increase Parliamentary cooperation, discussions between the Speakers of EU Parliaments in Rome in September 2000 and subsequent meetings of the Secretaries General in March and November 2001, highlighted the role which a strengthened ECPRD might play in the field of legislative cooperation on EU matters.

This initiative developed in the ensuing years into a formal project called IPEX (Inter-Parliamentary EU Information Exchange) at which an increasing number of EU Parliaments participated. The IPEX project benefited initially from the structure of the ECPRD, as it was hosted on the ECPRD website until its final official launch in 2007. However, the ECPRD remains an associate member of the IPEX Board.

At the Speakers' Conference and meeting of the Secretaries General of ECPRD Parliaments which convened in Zagreb in May 2002, the overall mission of the Centre was reaffirmed and attention was drawn to the wide range of its activities. In fact it was deemed necessary to appoint Deputy-Correspondents for each Parliament to increase the efficiency of the network.

At the May 2004 Conference of Speakers and Secretaries General, the decision was taken to modify the ECPRD statute. This was deemed necessary because the existing statutes were the ones drawn up in 1996 and therefore in need of revision due to the "Big Bang" enlargement of the European Union in 2004 and the continuing enlargement over the years of the Council of Europe, which today has all of 47 member states. The new Statute was adopted by the meeting of Secretaries General in Tallinn on 31 May 2006. Its text can be found in Annex 1 to this report.

3.2. *Who are the members?*

The European Parliament, the Parliamentary Assembly of the Council of Europe and all Parliaments of member states or special guests at the Parliamentary Assembly of the Council of Europe are members. For Parliaments with two chambers, each chamber is a member in its own right.

Parliaments outside Europe which wish to cooperate in the work of the Centre are also welcome. At present the Centre has 47 member countries and four guest or observer countries, together with three international Parliaments. This results in more than 70 Parliamentary assemblies which may participate in the activities of the ECPRD.

3.3. How is the ECPRD run?

Each member assembly appoints a senior official to act as the *correspondent* for the assembly. The Correspondent is the privileged point of contact for the assembly and should thus have access to the Secretary General and must be in a position to coordinate the contribution of the officials of his or her chamber to the work of the Centre. The success of the centre largely depends on the input provided by the Correspondents. Correspondents are appointed by Secretaries General of their respective Parliaments. Secretaries General may also appoint Deputy Correspondents. An overview of various tasks and responsibilities of Correspondents can be found in Annex 9 to this Report.

The European Conference of Presidents of Parliaments, consisting of the Presidents or Speakers of Parliamentary assemblies of members and special guests of the Parliamentary Assembly of the Council of Europe, is the supreme authority for the ECPRD and meets every second year.

The Secretaries General have administrative responsibility for the activities of the Centre and these are discussed when they meet during the Conference of Speakers. As regards the two Co-Directors and the two Co-Secretaries - representing the European Parliament and the Parliamentary Assembly of the Council of Europe - these are appointed by the respective Secretaries General of these institutions. The Co-Directors and Co-Secretaries, who carry out their functions for the Centre in addition to their normal duties, are responsible for the day-to-day running of the ECPRD. The Conference of Correspondents is the annual meeting of Correspondents, at which the activities of the ECPRD are discussed and broader policy decisions are taken.

The Executive Committee is composed of the Co-Directors and five Correspondents (appointed by the Conference of Correspondents). It ensures the continuity of work between the annual meetings. The Executive Committee meets at least twice a year. The Secretariat of the Centre, including the staff responsible for the Centre's website, is provided by an official of the European Parliament. The working languages of the Centre are English, French and German.

Currently, the Co-Directors are Ms Christine Verger (European Parliament) and Mr Horst Schade (Parliamentary Assembly of the Council of Europe). The Co-Secretaries are Mr Ulrich Hüschen (European Parliament) and Mr Yann de Buyer (Parliamentary Assembly of the Council of Europe).

3.4. How is it financed?

The ECPRD has neither its own budget nor does it receive financial contributions from the member Parliaments. The expenses for staff, secretariat and IT expenses are paid from different budget lines of the European Parliament. The Parliamentary Assembly of the Council of Europe finances other activities of the Centre.

Indirect financing takes the form of member Parliaments hosting seminars and meetings of the Centre and providing meeting rooms and interpreters. Some publications are also financed in this way. All Parliaments pay the travel and subsistence costs of their own officials attending seminars and meetings. A number of Parliaments of countries in central and Eastern Europe benefit from financial support from the European Parliament to ensure participation in seminars and meetings.

4. Annual Programmes 2013 and 2012

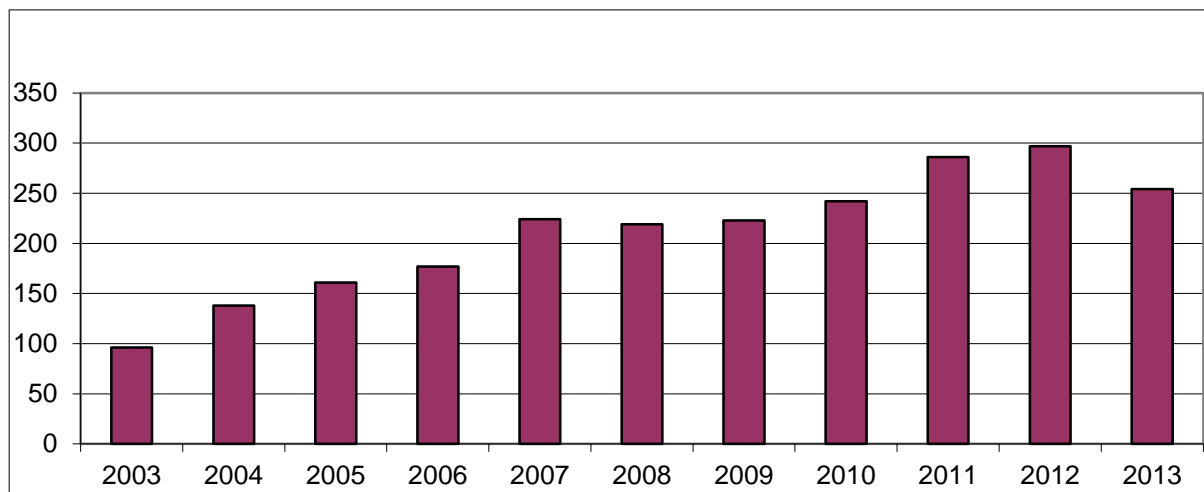
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| Seminar "Share experiences and solutions for an ICT based Parliament" (Area of Interest ICT in Parliaments) Baku - Milli Mejlis of Republic of Azerbaijant 28-29 November 2013 |
| Annual Conference of Correspondents Warsaw - Sejm and Senat 17-19 October 2013 |
| Seminar "Modern technologies to support Parliamentary activities - traditions and challenges" Saint Petersburg - Council of Federation, 19-21 September 2013 |
| Meeting of the Executive Committee Vienna - Parlament 12-13 September 2013 |
| Seminar 'New fiscal frameworks' (Area of Interest Economic and Budgetary Affairs) Vienna - Parlament 20-21 June 2013 |
| Seminar "Parliamentary libraries and archives and their role in the preservation and conservation of the historical and cultural heritage of their countries" Paris, Assemblée et Sénat - 31 May - 1 June 2013 |
| Procedures and Practices for Debating and Approving Long Term National Strategies in Parliaments Tallinn - Riigikogu 30-31 May 2013 |
| Seminar "Parli@ments on the Net XI - Realising the digital Parliament" London - UK Parliament 2-3 May 2013 |
| Seminar "Parliamentary Research and the Plurality of Information Sources available to Members of Parliament" Prague - Poslanecká sněmovna Parlamentu České republiky 3-5 April 2013 |
| Meeting of the Executive Committee Stockholm - Riksdag 21-22 March 2013 |
| Seminar "Open the window, close the door - The role of Open data, XML and Web 3.0 ... (Area of Interest ICT in Parliaments) Budapest - Országgyűlés 15-16 November 2012 |
| Annual Conference of Correspondents Athens - Vouli ton ellinon 18-20 October 2012 |
| European Conference of Presidents of Parliament Strasbourg - Parliamentary Assembly of the Council of Europe 20-21 September 2012 |

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| Meeting of the Executive Committee |
| Rome - Camera dei deputati 16-17 September 2012 |
| Seminar 'Parliamentary control of the Government in the Legislative Process' (Area of Interest Parliamentary Practice and Procedure) |
| Berlin, Bundesrat - 13-14 September 2012 |
| Seminar Building for Parliament, (re)construction, maintenance, layout and design of Parliamentary building (Area of Interest Libraries, Research Services and Archives) |
| The Hague - Tweede Kamer 6-7 September 2012 |
| Seminar Members' use of information and changing visions of the Parliamentary Library (Area of Interest Libraries, Research Services and Archives) |
| Copenhagen - Folketing 14-15 June 2012 |
| Seminar 'The European Economic and Financial Crisis and the Role of Parliaments' (Area of Interest Economic and Budgetary Affairs) |
| Rome - Camera dei deputati e Senato 7-8 June 2012 |
| Seminar 'Parli@ments on the Net X - Mobility, transparency and open Parliament: best practices in Parliaments' web pages' (Area of Interest ICT in Parliaments) |
| Madrid - Congreso 31 May - 1 June 2012 |
| Meeting of the ECPRD Executive Committee |
| Brussels - House of Representatives 22-23 March 2012 |

5. ECPRD Activities 2012-2013

5.1 *The evolution of comparative requests*

In the period 2012-2013 under review, the member Parliaments of the ECPRD made 551 requests which represent an increase of 5.3% compared to the previous period where 528 requests were put forward. The figures confirm once again the high level of interest in Parliaments and the fact that the ECPRD meets a real need for information. The details by Parliamentary chamber can be found in Annex 3.



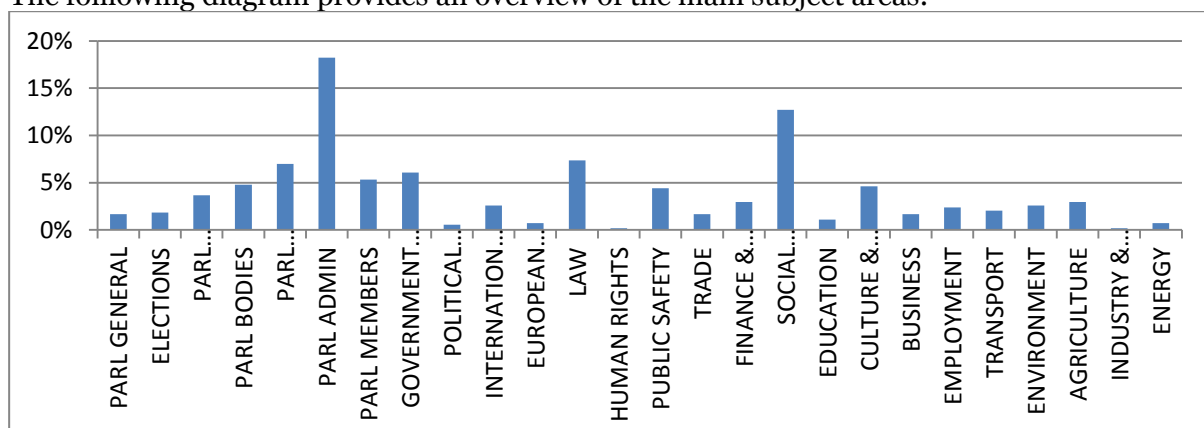
However, the chart above reveals that the trend is more complex. Until 2012 the number of requests has grown continuously and reached an absolute maximum in 2012 with almost 300 requests for the year. The increase between 2011 and 2012 was considerably less than between 2010 and 2011. This confirms the observation that the system of comparative requests has reached saturation point whereby any further increase in the number of requests cannot be absorbed by the network.

The year 2013 saw a decrease of requests for the first time. There is one factual reason which explains to a large extent the lower outcome for the year. In September 2013, Germany held elections to the Bundestag which meant that the system had only to deal with a few of the requests transmitted in the second half of the year. Since 2006 the German Bundestag has been the most frequent user of the comparative request system.

Subject areas

For the first time, the attribution of subject areas to the requests allows for a more precise analysis of the matters raised by Parliaments. In general, the ECPRD Correspondents transmit requests on items related either to the functioning of Parliaments or to legislative activities of the Members.

The following diagram provides an overview of the main subject areas:



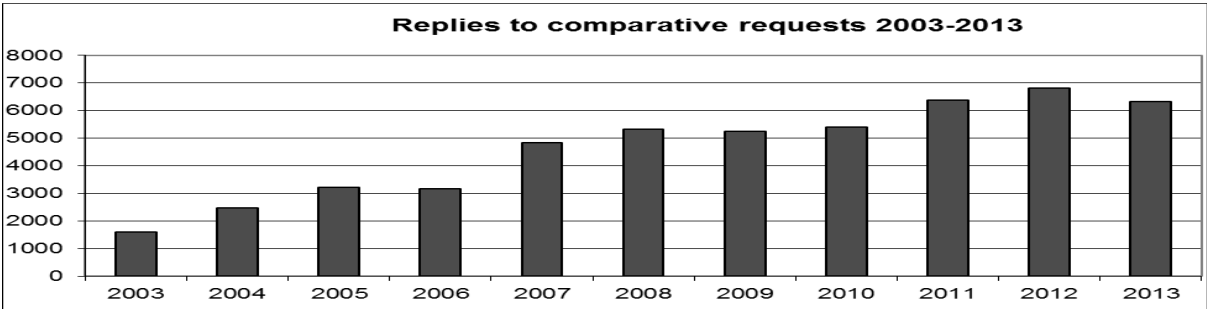
48 % of all requests deal with the competences, procedures and management of Parliaments. Within this group, requests on Parliamentary administration rank highest with special focus on security matters, visitors, access to Parliament, staff issues and ICT projects. In the Members Affairs section, Parliaments were quite frequently interested in the financial regulations for MPs and in matters of ethics and conduct. The section on Parliamentary competences is dominated by requests on the involvement of Parliaments in EU affairs. Furthermore, this section also contains a large number of requests on practices related to Parliaments' international relations.

Legal affairs and social policies take the largest share of the "legislative" part of the statistics which indirectly reflect the political agenda of the Parliaments and their Members. Within this group, many requests were connected to the highly topical issues of migration and citizenship. Furthermore, MPs requested information related to the situation of families and child protection. The statistics show as well that there is a strong interest in health policy.

In this context, it should be highlighted that ECPRD requests are in general very specific and deal with complex details of Parliamentary, legislative or legal issues. The ECPRD is not a forum for collecting information on political debates but concentrates mainly on the provision of factual information.

Replies to comparative requests

The state of the replies reflecting indirectly on the existing workload follows those trends from the request side. In the period 2010-2011 Parliaments provided 12.159 replies which increased by 8% to 13.139 replies for 2012-2013. Again, the figures show a considerable increase between 2010 and 2012 and a decrease in 2013. The decrease in 2013 is weaker/lower than that for the requests because Parliaments were still working on the requests transmitted in 2012, the year in which requests peaked. The lower number of requests in 2013 will hence also influence the outcome of replies in 2014. The details per Parliamentary chamber can be found in Annex 3.



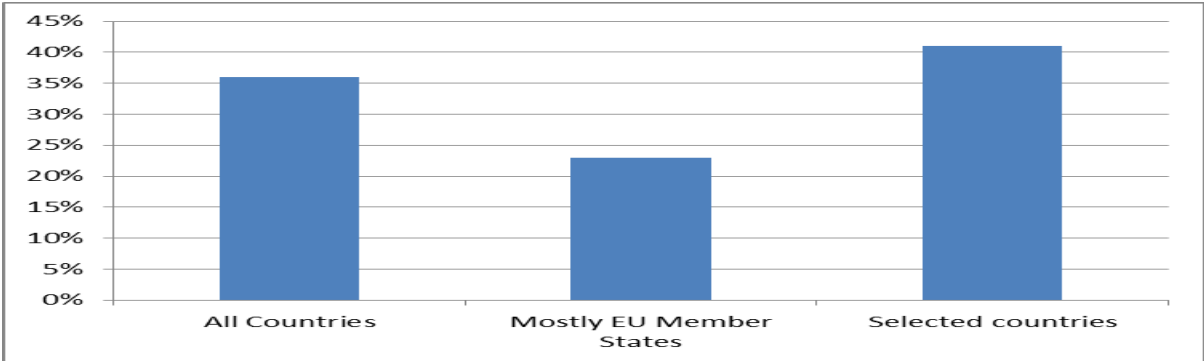
These figures underline once again the commitment and responsiveness of the ECPRD network, the correspondents and all other staff who provided a contribution. In many cases correspondents had to forward a request to experts in the House or sometimes to external institutions, e.g. ministries or other government agencies. This supplementary work on top of other internal priorities is considered to be a challenge for smaller services. It can thus be considered as a real success story that, on average, almost 64% of the Parliaments replied to a request (the figures vary between 48% and 84%).

Targeting requests

Parliaments have the possibility of choosing between different distribution groups when launching a request: e.g. all countries, EU Member States or a selection of countries. This is recommended in the ECPRD Guidelines for Requests with the objective of reducing Parliaments' workload.

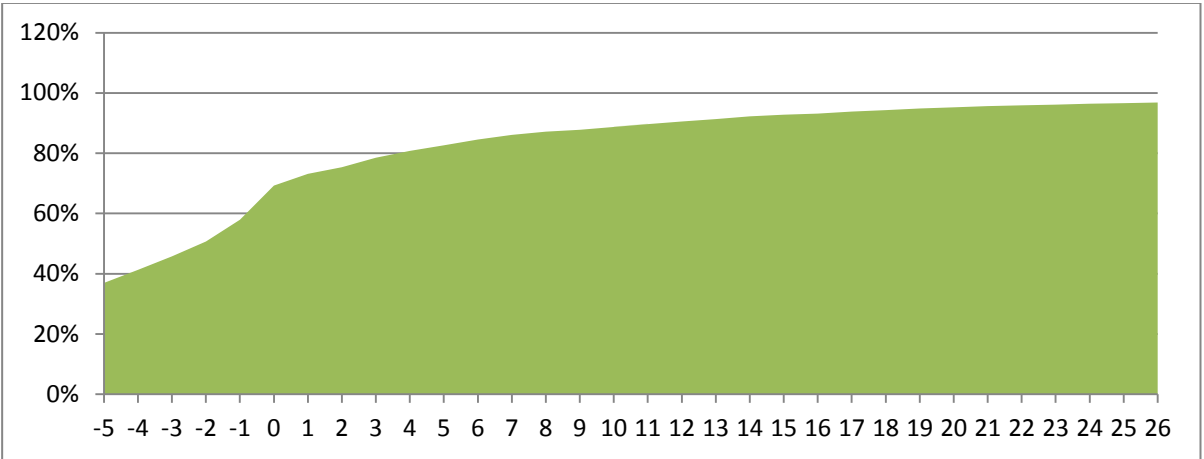
The following diagram provides a picture for parts of the year 2013. For technical reasons it is not possible to provide figures for the whole period 2012-2013. Based on the special

requirements established by their respective clients, a majority of Parliaments have chosen the option of sending their request only to a selection of countries.



Respecting deadlines

Our data show that, when asked for information, Parliaments do their best to provide the reply as soon as possible. The diagram below indicates that 60% of the replies arrive exactly by the fixed deadline and almost 80% four calendar days later. This figures together with the data on the reponse rate (see above) are important to manage client expectations.



ECPRD survey on the utility and added value of comparative requests

At the Annual Conference of the ECPRD in Athens 2012, it was proposed that a project to collect data on the utility (and indirectly the impact) of ECPRD comparative requests from respective clients should be carried out. It was agreed that the findings of the survey should be presented and discussed at the Annual Conference in Warsaw in October 2013. A survey was consequently sent out and a report based on this survey was presented at the Warsaw Conference. Many thanks to the Swedish Riksdag and in particular to Gunnar Fors, Head of Research Service and ECPRD Correspondent, and his Researcher Richard Rosengren for preparing this survey and summarizing the results.

The overall objective of the report was to show and better understand the value and utility of all the work being put into the ECPRD network. A specific objective of the survey was to enlighten the management of administrations in Parliaments about the work within the network, *inter alia* to recognize the importance of the work being done, in order to give priority and resources to the ECPRD. Furthermore, the report aimed at giving ECPRD members a systematic, and hopefully valuable, input on what has been done, in order to give members the possibility to benchmark, find best practices and, in some ways, compare how Parliaments work with requests in their Parliament.

In broad terms, the objective of the survey aimed was to find out from where requests originate, in what context they were made and what the added value was for the end-user.

The answers to the survey showed that the vast majority of requestors were evenly divided between a single MP, a committee and the administration of the Parliament in question. All in all, politicians were the most frequent applicants/initiators (69%), compared with the requests from the Parliament administration (29%). If the request was made by one or several MPs, a majority were Members of government parties. However, requests originating from the opposition were almost close to 50%

The most common "context" for a comparative request was "a bill/draft legislation" (24%). This may indicate that the government party MPs seek to find and underpin advantages of the bill. Of course, the opposite is plausible as far as the MPs from opposition parties are concerned. However, according to the survey, this does not seem to be the case. It should also be noted that, in general, MPs from government parties belong to large parties. Perhaps the answer is as simple as that, i.e. large parties equal many requests.

In second place, we find "a research paper" (17%) and in third place "a project in Parliament" (15%). In 7% of the cases, the information has been used for an intervention in Parliament/plenary/committee. Although the number is rather modest, requests are used to make a direct point in the Chamber, and the mere possibility of making a request in order to use it in the course of work in the Chamber could be seen as enough evidence that the ECPRD not only works, but that there is also a need for such cooperation.

The main reason behind the survey was to try to shed some light on the added value and utility of the information obtained through comparative requests, i.e. information on the situation in other countries/Parliaments. In the survey, members were asked to estimate the clients'/MPs' added value/utility of the information provided in the replies from other Parliaments. The obvious conclusion to draw from the answers was that the result spoke for itself: 80% of all requests gave an added value. However, these questions were also the most difficult ones to both answer and draw any conclusions from.

According to the answers, the added value/utility was graded in the following way:

1. Client, (i.e. in most cases an MP) took note of the information on the situation in other countries/Parliaments (30%)
2. Helped to make a point in the debate (19%)
3. Helped to define new standards and procedures (e.g. in the administration) (12%)
4. Substantially inspired the (political) actors (12%)
5. Strongly influenced the political/legislative/administrative results/decision-making (7%)
6. Not possible to obtain significant feedback from the client (11%)
7. Interesting but finally played only a marginal role (4%)
8. Was considered interesting, but could not be taken into account for other reasons (4%)
9. Did not meet expectations (1%)

The result of the survey indicates that the typical request

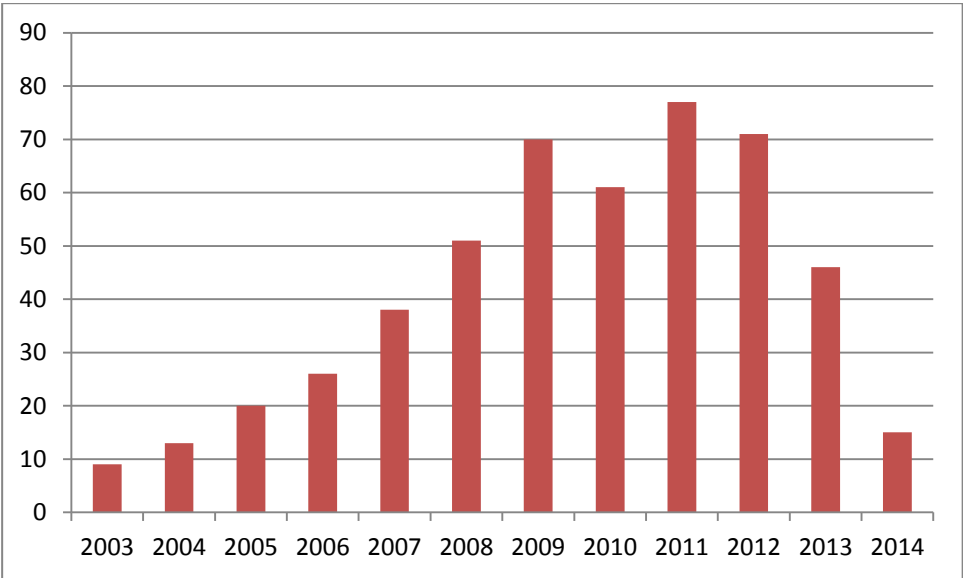
- is made by a single MP (38%)
- comes from a government party (54%)
- concerns draft legislation (24%)
- is connected to a topical debate in the home country (38%)
- is chosen in cases where the information on the situation in other countries/Parliaments obtains a central place in the final document of the requestor (54%) and
- has the added value in a way that the MP takes note of this information (30%).

One can draw the following conclusions from the analysis of the data:

- The vast majority of requests originate from politicians.
- Requests are used in the legislative process, the very heart of a Parliament’s tasks.
- The fact that members use the ECPRD in the context of draft legislation, suggests that the ECPRD does make a difference.
- Furthermore, the mere fact that the comparative requests are being used on a daily basis underlines the need for a network such as the ECPRD.

Final summaries to ECPRD requests

The diagram shows a significant decrease in the number of final summaries although the figures might change slightly as new ones are still expected to arrive late after the request.



5.2 Statutory meetings

Executive Committee

Brussels, House of Representatives, 22 March 2012

The Executive Committee discussed the organisation and major topics of the 2012 Annual Conference of Correspondents in Athens, in the presence of a representative from the Research Service of the Hellenic Parliament.

The Executive Committee welcomed Ms Paola Bonacci from the Italian House of Representatives as new Coordinator of the Area of Interest Economic and Budgetary Affairs.

The Executive Committee took note of the Activity Report 2010-2011 and the Priorities and Programme 2012-2013 which was presented by the ECPRD Co-Directors at the meeting of Secretaries General on the occasion of the European Conference of Presidents of Parliament in Strasbourg 20/21 September 2012.

Other points on the agenda included a reference to the ECPRD in the 17th Bi-annual Report of COSAC in which the ECPRD is mentioned. Among additional sources of information used by Parliaments/Chambers, the COSAC website and the ECPRD network are mentioned by 85% (35 out of 41) and 78% (32 out of 41) of respondents respectively.

Executive Committee

Rome, House of Representatives, 17 September 2012

The Executive Committee re-appointed Ms Elisabeth Dietrich-Schulz and Mr Marc Van der Hulst as Coordinators for their respective areas of interest.

The two amendments proposed by the Parliamentary Assembly to (i) delete reference to the WEU, and (ii) grant membership status in the ECPRD to "Partner for Democracy" countries enjoying this status in the Parliamentary Assembly (currently the Parliament of Morocco and the Palestinian National Council) at the meeting of Secretaries General in Strasbourg were discussed. The outcome of the exchange was transmitted in writing, via a letter by the Co-Directors, to the Secretaries General.

The committee was informed about the latest developments of the ECPRD website which comprised mainly an overhaul of the events section.

The committee took note of the decision by Ms Anna Okruhlicova, Ms Siiri Sillajoe and Mr Italo Scotti not to present themselves again as candidates for another term on the Executive Committee and thanked them for their commitment and contributions over a number of years.

Meeting of Secretaries General on the occasion of the European Conference of Presidents of Parliament

Strasbourg, Parliamentary Assembly of the Council of Europe, 20-21 September 2012.

The Secretaries General discussed and approved the ECPRD Activity Report 2010-2011 and the Priorities and Programme for 2012 and 2013 without changes.

The Secretaries General agreed to remove the WEU Assembly from the ECPRD Statute because it has ceased to exist. As regards the proposal for amending the ECPRD Statute to granting membership status to "Partners for Democracy" Parliaments, they decided after an intense discussion not to modify the Statute for the time being. However, the Parliament of Morocco and the Palestinian National Council would be invited to appoint correspondents who should have full rights within ECPRD structures except for voting rights and the right to submit comparative requests. This decision will be reviewed after a period of two years on the occasion

of the meeting of Secretaries General during the 2014 European Conference of Presidents of Parliament.

Annual Conference of ECPRD Correspondents

Athens, Hellenic Parliament, 18-19 October 2012

The pre-conference was opened with introductions on the Hellenic Parliament, its Research Service and the Scientific Council. Subsequently, correspondents were provided with an updated report about trends and subjects of comparative requests in 2012.

The main topics of the pre-conference were devoted to topical subjects of Parliamentary research. It started with a presentation on Parliamentary diplomacy and its connection to the government. It was followed by a presentation on the role of Parliaments in fiscal policy in the context of a changing European integration process.

The ECPRD Co-Directors informed the Correspondents about the outcome of the meeting of Secretaries General on the occasion of the European Conference of Presidents of Parliament, 21 September 2012 in Strasbourg. The survey on the role and situation of Correspondents was presented to the audience. Three new members of the ECPRD Executive Committee from the Austrian Parliament, the Hellenic Parliament and the Polish Senate for three vacant seats were elected by acclamation. The conference was concluded by a presentation of new features on the ECPRD website.

Executive Committee

Stockholm, Riksdag, 22 March 2013

The Executive Committee discussed the proposals made by the Polish Parliament for the pre-conference of the annual meeting in Warsaw and adopted the final versions.

Furthermore, the committee prolonged the term of office of Mr Carlo Simonelli as the ECPRD Coordinator for the area of ICT in Parliaments. The Coordinators delivered updated reports about past and future seminars. The Committee gratefully accepted the invitation of the Swiss Parliament to organise the 2015 Annual Conference in Bern.

In connection with a request submitted by Mr Sawicki from PACE, it was decided that the Parliamentary Assemblies of the OSCE and NATO should be provided with access to the ECPRD website and that they should be allowed to attend ECPRD seminars.

Executive Committee

Vienna, Parliament, 13 September 2013

The meeting was devoted to the preparation of the Annual Conference of Correspondents in Warsaw 17-19 October 2013. In this context the draft report on the utility of the ECPRD request, which was presented by Gunnar Fors from the Swedish Riksdag, already provided promising insights on the performance and relevance not only of the comparative requests but indirectly also of the national Parliamentary research services. The final report will be presented and discussed at the conference itself.

The Executive Committee had the honour of welcoming Ms Siiri Sillajoe, Deputy Head of Research at the Estonian Parliament as new Coordinator for the Area of Interest Libraries, Research Services and Archives. It expressed its deep gratitude to Ms Elisabeth Dietrich-Schulz from the Austrian Parliament for her deep commitment as Coordinator since 2006 where the areas of interest were set up.

The statistical analysis of ECPRD requests will be boosted by a new export tool which has been installed on the ECPRD website. Mr Jerry Hilbert, IT project manager from the EP, presented different and interesting options to exploit the data on requests and replies. An important step

for more effective searching has been achieved in the form of new subject areas which will be attributed to each new and existing request.

The meeting was rounded up by a presentation provided by Mr Ulrich Hüschen on RIPALC, the new network of Parliaments in Latin America. RIPALC was founded by Secretaries General of Latin American Parliaments in 2011 with strong inspiration from the ECPRD experience and is thus the second network in the world to do so after APKN, the Parliamentary network for Africa.

Annual Conference of ECPRD Correspondents

Warsaw, Sejm and Senat, 17-19 October 2013

The pre-conference of the annual meeting of Correspondents started with a lecture on the functioning of the democratic Sejm and Senate in Poland in the past 25 years.

Following a tradition since the Stockholm Conference in 2011 two subjects on topical Parliamentary research were chosen by the Polish colleagues for the pre-conference: A speaker from the Sejm Research Bureau provided insights on the Parliamentary world of experts. Subsequently, the Head of the Research Service of the National Assembly of Slovenia spoke about direct citizen participation and transparency in the law-making process. Both speakers used exhaustively the material from existing ECPRD comparative requests and triggered an intense discussion on their respective subjects.

At the main conference Correspondents agreed on a mandate for a new working group on comparative Parliamentary data with the objective to establish a solid set of indicators and to develop a procedure to collect and display data on the ECPRD website.

As usual, four different workshops on topical issues saw lively debates. The conference concluded with a presentation on the utility of ECPRD requests in the Parliamentary context. This part of the programme was guided by input from the Swedish Parliament.

Other topics on the agenda were new developments on the ECPRD website and a revision of the ECPRD guidelines for seminars.

5.3 Seminars in the Areas of Interest

Area of Interest Economic and Budgetary Affairs

Seminar 'The European Economic and Financial Crisis and the Role of Parliaments' (Area of Interest Economic and Budgetary Affairs) Rome, Senato della Repubblica e Camera dei Deputati, 7-8 June 2012

The seminar held in Rome on 7 and 8 June 2012 brought together 53 experts and officials from 28 Parliaments and other institutions, for an intensive exchange of information and views on the experiences of their respective countries concerning an extremely topical subject in the current political and economic climate: The European Economic and Financial Crisis and the Role of Parliaments.

The first day of the seminar was devoted to the "Fiscal Policy-making Process in a Period of Turbulence", the second day's proceedings took place under the headline "National Fiscal Policy Strategies - The Role of Parliaments". The programme was composed of four sessions. The first session provided insights into how Parliaments coped with the crisis. The second session made an attempt to understand the underlying issues such as timeliness and knowledge as pre-conditions for credible strategies. Possible recipes for effective strategies were the focus of the third session. The concluding fourth session had a look beyond the crisis and in particular how fiscal rules could help to gain long-term stability.

New fiscal frameworks (Area of Interest Economic and Budgetary Affairs) Vienna, Parliament, 20-21 June 2013

49 participants and speakers (including 2 experts and 7 participants from the Austrian Parliament) representing 28 Parliaments met in Vienna to exchange information and experiences on new fiscal rules and frameworks and how they affect Parliaments. The topic of the seminar has to be seen as a continuation to the Rome seminar in June 2012 on the 'European economic and financial crisis and the role of Parliaments'.

The first session of the seminar was devoted to a comparative analysis of elements of fiscal frameworks. The second session provided best practice reports from Parliaments on recent developments, performance and effectiveness of measures adopted with regard to fiscal rules and medium-term budgetary frameworks. New Parliamentary procedures in the context of fiscal rules and budgetary frameworks were central to the third session. The seminar concluded with a session on tasks and the potential added value of new fiscal institutions.

Area of Interest ICT in Parliaments

Seminar 'Parli@ments on the Net X - Mobility, transparency and open Parliament: best practices in Parliaments' web pages' (Area of Interest ICT in Parliaments) Madrid, Congreso and Senado, 31 May - 1 June 2012

The seminar was the 10th event of this type starting in 1996 when the internet had just started to change the way that Parliaments present and exchange information. The topic of the seminar attracted more than 75 participants from 45 Parliamentary chambers and international institutions.

The presentations held at the seminar covered a wide variety of topics which illustrate the challenges and opportunities offered to Parliaments to meet the growing demand for more openness and transparency. Speakers provided evidence that Parliaments use state of the art technologies to implement innovative solutions.

Open the window; close the door - The role of Open data, XML and Web 3.0 (Area of Interest ICT in Parliaments)
Budapest, Parliament, 15-16 November 2012

65 experts (including 15 from the Hungarian Parliament) from 30 Parliamentary assemblies gathered in Budapest for their annual meeting and discussed on-going issues, trends and projects related to IT in Parliaments.

Session 1 dealt with open, standardized communication and data exchange between Parliaments and society. Session 2 focussed on the relationship between e-Parliament 3.0 and web 3.0. Session 3 gave presentations on IT security issues in Parliaments.

Parli@ments on the Net XI - Realising the digital Parliament (Area of Interest ICT in Parliaments)
London, UK Parliament, 2-3 May 2013

65 participants representing 42 Parliaments and other international bodies followed an invitation to this 11th edition of "Parliaments on the Net".

The presentations covered a wide variety of topics such as new projects for the implementation of an e-Parliament and modern Parliamentary websites. Participants obtained an introduction to the recently published IPU Guidelines for the use of social media in Parliaments. Transparency of legislative activities and citizen-friendly publications of legal acts ("good laws") play a crucial role for the functioning of democracy and constitute the basis for the activities of Parliaments on the Web.

Share experiences and solutions for an ICT based Parliament" (Area of Interest ICT in Parliaments)
Baku, Milli Mejlis, 28-29 November 2013

47 participants from 25 Parliamentary chambers met in Baku for the first ECPRD event hosted in Azerbaijan.

18 presentations were given on three main topics: Best practices with regard to legislative information management applications, case studies on issues of ICT based Parliaments (video production, IT emergency plans, social media) and last but not least, matters related to IT mobility (use of smart phones and tablets).

Area of Interest Libraries, Research Services and Archives

Seminar Members' use of information and changing visions of the Parliamentary Library (Area of Interest Libraries, Research Services and Archives)
Copenhagen, Folketinget, 14-15 June 2012

51 participants from 31 different countries representing 34 Parliamentary chambers and the ECPRD and EP attended this seminar in the Danish Folketing.

The first day of the seminar started with a keynote speech by Mr Iain Watt from the Library of the European Parliament on "Members' use of information and the role of the Parliamentary Library" in which he outlined his ideas of "changing visions of Parliamentary libraries". MP Camilla Hersom presented a member's perspective on the Parliamentary library. Other presentations covered topics such as the status on the digitization of Parliamentary papers based on an ECPRD request or library training units e-enabling MPs.

Three workshops allowed an intense exchange on Parliamentary Libraries use of digital services to members, the strategy for the use of Apps to Members and, last but not least, best practices in news watch.

Seminar Building for Parliament, (re)construction, maintenance, lay-out and design of Parliamentary building (Area of Interest Libraries, Research Services and Archives)

The Hague, Tweede Kamer der Staten Generaal, 6-7 September 2012

For the first time building and facility managers got the opportunity to meet at a conference in the framework of the ECPRD. 36 participants from 19 Parliamentary chambers came to The Hague for a stock-taking exercise on the situation concerning real estate in European Parliaments.

The programme of the seminar consisted of three main items. Short reports made by participants provided central management with figures (size of real estate, staff, budget etc) and on-going projects. Results were put into a matrix and distributed to the audience. In addition, building projects in the Dutch Parliament and real estate management in the UK Parliament were presented.

Parliamentary Research and the Plurality of Information Sources available to Members of Parliament (Area of Interest Libraries, Research Services and Archives)

Prague, Chamber of Deputies, 4-5 April 2013

The seminar took place in the framework of the 20th anniversary of the Czech Parliamentary Institute and was attended by 43 participants from 25 different countries representing 30 Parliamentary chambers plus ECPRD and EP.

The event was divided into three panels. Panel 1 consisted of presentations on the various sources of research information for MPs in selected countries. Panel 2 provided insights about legal opinions provided by Parliamentary research and how objective they can be. Panel 3 dealt with questions on the different codes of ethics for Parliamentary research services and employees.

Parliamentary libraries and archives and their role in the preservation and conservation of the historical and cultural heritage of their countries (Area of Interest Libraries, Research Services and Archives)

Paris, Assemblée et Sénat 31 May - 1 June 2013

63 colleagues (including 17 from the French Assembly and Senate) from 29 different countries representing 35 Parliamentary assemblies accepted an invitation to the Palais du Luxembourg, Paris.

The aim of the seminar was to highlight the link between library and archive collections (and premises) the history of their country and, more specifically, of the Parliamentary institutions.

The topics presented and discussed at the seminar started with a reflection on how Parliamentary library heritage is reflecting national and Parliamentary history. Subsequently presentations turned to the question on how to preserve this heritage as a duty for Parliamentary libraries and archives. The last part of the programme dealt with the promotion of Parliamentary heritage in order to share it with the public with special focus on the role of exhibitions, publications and digitization. The second day of the seminar, the Saturday, ended with programmes organised by France, the United Kingdom and Belgium commemorating the centenary of First World War in 2014.

Area of Interest Parliamentary Practice and Procedure

Seminar 'Parliamentary control of the Government in the Legislative Process' (Area of Interest Parliamentary Practice and Procedure) Berlin, Bundesrat, 13-14 September 2012

44 Participants from 32 Parliamentary assemblies attended the seminar on Parliamentary control in the legislative process. The seminar topic was divided into five main sections: It started with an overview on the Parliamentary control of the government in the legislative process. Mechanisms of Control before the formal introduction of a government draft bill into the Parliamentary procedure were the subject of the second section. Of high topicality was the subject of the third section which dealt with Parliamentary control of the Government concerning decisions in the context of the ESM and the Fiscal Pact (which coincided perfectly with the decision by the German Federal Constitutional court on 12 September 2012). Subsequently, speakers out-lined mechanisms of control in the legislative process including the aspect of assessment and implementation of legislation. Presentations on mechanisms of control in second chambers concluded the seminar.

Procedures and Practices for Debating and Approving Long Term National Strategies in Parliaments (Area of Interest Parliamentary Practice and Procedure) Tallinn, Riigikogu, 30-31 May 2013

The event was attended by 52 participants and speakers (including 25 from the Estonian Parliament) representing 25 Parliamentary assemblies.

The programme was divided into four panels. The first panel looked at the role of national Parliaments in long-term planning. The following panel discussed the question of strategic documents and procedures in Parliaments. The third panel provided insights into the practice of how strategies are discussed in the plenary assembly and in committees. The event concluded with a panel on Parliamentary scrutiny of the implementation of strategies.

Modern technologies to support Parliamentary activities - traditions and challenges (Area of Interest Parliamentary Practice and Procedure) Saint Petersburg, Council of Federation, 19-21 September 2013

50 officials from 34 Parliamentary chambers, one expert from the UN and a number of guests from CIS countries attended the seminar which for the first time brought together IT users and specialists for an exchange of best practices on projects in the field of information technologies.

The seminar was composed of four sessions. Sessions 1 shed light on new requirements and responsibilities of Parliament staff due to modern technologies. Session 2 gave presentations on how modern technologies have improved law-making and other Parliamentary procedures. Session 3 provided insights into ways of information delivery to MPs. Finally, speakers in session 4 presented ways to create interfaces to involve civil society in Parliamentary practice. The event was rounded up by an open forum on lessons learnt at the seminar and the challenges for the future.

5.4 ECPRD Network and internal organisation

At the end of the period under review, 65 Parliamentary chambers (including 40 in EU Member States) from 53 countries and Parliamentary European institutions (the European Parliament and the Parliamentary Assembly of the Council of Europe) have membership in the ECPRD.

In 2012 Ms Paola Bonacci from the Italian Camera di Diputati) organized her first seminar as Coordinator of the Area of Interest Economic and Budgetary Affairs (EBA). In 2013 the management of the Area of Interest Libraries, Research Services and Archives (LRA) was taken over by Ms Siiri Sillajoe from the Estonian Riigikogu. The ECPRD thanked predecessors Ms Elisabeth Dietrich-Schulz (LRA) from the Austrian Parliament and Mr Kjell Torbiörn (EBA) from PACE for their long-lasting commitment. The terms of Messrs Carlo Simonelli (Area of Interest ICT) from the Italian Camera di diputati and Marc van der Hulst (Area of Interest Parliamentary Procedure and Practice) from the Belgian House of Representatives were extended for another three years respectively.

The relationship between the Parliaments of Morocco and the Palestinian National Council is based on their status as Partners for Democracy in the Parliamentary Assembly of the Council of Europe. At their meeting in Strasbourg on the occasion of the European Conference of Presidents of Parliament on 20/21 September 2012, the Secretaries General decided to grant restricted membership to the respective Parliaments. This decision will be reviewed at their next meeting in Oslo on 11/12 September 2014. These Parliaments will have the right to access the ECPRD website and are invited to ECPRD events but cannot submit comparative requests. Both Parliaments have nominated Correspondents.

119 Correspondents and Deputy Correspondents represent their respective Parliaments in the network and contribute to the ECPRD activities. A complete list can be found in the annex.

A survey on the role and status of the ECPRD Correspondent and Deputy Correspondent was prepared for the Annual Meeting in Athens 2012. The data show that the "typical" Correspondent holds a managerial position, mainly in the research department. They have more than 20 years of professional experience in their respective Parliament and have acted as Correspondent for approximately 5 years at the time of the survey. They are formally appointed as Correspondents which is also mentioned in their job descriptions.

As regards the "typical" Deputy Correspondents, the survey shows that they work primarily in the Library and generally do not hold a managerial position. They have usually worked fewer than five years in this position but have up to 20 years of professional experience in Parliament. They are formally appointed as Deputy Correspondents which is also mentioned in their job descriptions.

The survey reveals also that the roles of ECPRD Correspondent and Deputy Correspondent is highly recognised in Parliaments who appoint only experienced members of the staff as the main contact person for the network. They excel in their knowledge of the functioning of their House and are aware of the political and legislative matters. This enables them to act as a filter and general intermediary for all ECPRD related issues.

5.5 ECPRD Website developments

In 2012 and 2013 the European Parliament again allocated a significant budget for further development of the ECPRD website.

In 2012 the events pages on the ECPRD website were refurbished completely. The new approach consists of so-called "mini-sites" for each event and grants better access to information and documents. It provides a dedicated space for the hosting Parliament and increases its visibility. An electronic registration mechanism with email notifications helps to save time and lightens the administrative workload. For the sake of better accessibility the mini-sites are now listed also on the public section of the ECPRD website. Access however is as usual restricted to staff in Parliaments. The new module went into operation at the end of 2012 and was used for the first time for the ECPRD seminar in Prague in April 2013. In general, the new tool works smoothly and is well accepted by all hosting Parliaments and by participants.

Moreover, the website allows also the possibility of sending emails to pre-configured groups e.g. correspondents and participants of former seminars. This provides an opportunity for

Coordinators and the ECPRD Secretariat to stay in contact with their target groups and to distribute information and news.

Furthermore, the opportunities to retrieve information from the request database have been enhanced by the introduction of subject areas. The list of subject areas was developed on the basis of Eurovoc main headings combined with elements taken from a classification of Parliamentary terms which was set up by Marc Van der Hulst, Coordinator of the Area of Interest Parliamentary Practice and Procedure. A new special section on the ECPRD website allows for the browsing of requests by subject which is very useful in the case where concrete search terms do not provide satisfactory results. In the context of the search engine on the website, these subject areas are also available as a 'faceting' element in order to allow reducing a large result list to a more relevant size. New requests will obtain their final subject code at the moment of validation. Existing recent requests were gradually re-classified so that by the end of 2013 all requests, as far back as 2009 and representing more than 50% of all requests, have received a classification code.

A new data extraction module for the requests has been developed which exports all relevant data to Excel for further statistical analysis. Together with the newly introduced subject areas for requests the new statistics tool will better signal topics of interest. At present, the export tool is only available to the website administrator.

For security reasons, it was considered necessary to change the existing system of access to the website to a standard login and password for reader-only access. Starting in 2014 a unique login has been communicated to ECPRD member Parliaments which will be changed annually.

The News section on the homepage has been redesigned to provide more information.

The cooperation with Jerry Hilbert, project manager in the Directorate General for Innovation and Technological Support of the European Parliament, can be considered excellent as in previous years.

7. ANNEXES

ANNEX 1

STATUTES OF THE ECPRD - AS ADOPTED BY THE SECRETARIES GENERAL ON 31ST MAY 2006

The Statutes of the ECPRD were adopted by the ECPRD Secretaries General meeting at the Conference of Speakers in Budapest on 7 June 1996 and subsequently amended in Tallinn on 31 May 2006 and in Strasbourg on 21 September 2012.

PREAMBLE

The European Centre for Parliamentary Research and Documentation (ECPRD) was created in 1977 at the request of the Conference of Speakers of European Parliamentary Assemblies (as from 2004: the European Conference of Presidents of Parliaments).

I. AIMS

Article 1

1. The objectives of the ECPRD are to promote the exchange of information, ideas, experience and good practice among the administrations of Parliaments in Europe on subjects of common interest; to strengthen close co-operation among Parliamentary services in all fields of Parliamentary administration, legislation, information, research and documentation; and to collect, exchange and publicise studies produced by Parliamentary services.
2. In the exchange of information the ECPRD shall promote, wherever possible, the use and development of Information and Communication Technology.
3. The ECPRD shall co-operate with other networks dealing with the exchange of information among Parliaments in Europe.

II. COMPOSITION OF THE ECPRD

Article 2

The ECPRD's members are: the European Parliament; the Parliamentary Assembly of the Council of Europe; and Parliamentary chambers where the President is a member of the European Conference of Presidents of Parliaments.

Article 3

1. A Parliament possessing special guest or observer status with the Parliamentary Assembly of the Council of Europe may participate in the different activities of the ECPRD but may not vote in its bodies.
2. The ECPRD may co-operate with non-European Parliamentary chambers.

III. GOVERNING BODIES OF THE ECPRD

i. THE MEETING OF THE SECRETARIES GENERAL

Article 4

The ECPRD operates under the authority of the Secretaries General of member chambers. At their meetings held every two years on the occasion of the European Conference of Presidents of Parliaments, they approve the activity report and action programme of the ECPRD and establish priorities for its functioning.

ii. THE CONFERENCE OF CORRESPONDENTS

Article 5

1. The Secretary General of each Parliamentary chamber appoints a senior official (Correspondent) to represent the chamber within the Conference of Correspondents of the ECPRD. Secretaries General may also appoint Deputy Correspondents.
2. The Correspondent is selected from officials whose activities bring them into close contact with the ECPRD and who have direct access to the Secretary General of the chamber. He/she can thereby co-ordinate the activities of those officials of his/her chamber who are asked to play an active role in the ECPRD.

Article 6

1. The Conference of Correspondents is responsible, in co-operation with the Co-Directors (see Article 8), for the organisation of the activities of the ECPRD. It examines the draft report on the activities of the ECPRD, drafted and presented by the Co-Directors, which includes the action programme of the ECPRD for the following two years.
2. The report, together with the action programme, is then submitted for approval to the Secretaries General and subsequently to the European Conference of Presidents of Parliaments which is invited to take note of it.
3. Meetings of the Conference of Correspondents, chaired by the Co-Directors, take place at least every twelve months.
4. Decisions of the Conference of Correspondents are reached, in principle, by consensus. If consensus cannot be reached, issues will be decided by a vote with a necessary majority of at least two-thirds of the votes cast, representing a majority of members of the ECPRD (see Article 2).

iii. THE EXECUTIVE COMMITTEE

Article 7

1. The Executive Committee is composed of the two Co-Directors and five Correspondents elected by the Conference of Correspondents. The Committee will meet as often as necessary, at the request of at least two of its members or five Correspondents.
2. The members of the Executive Committee, other than the Co-Directors, shall be elected for a period of three years. They may be re-elected. Elections will take place at the Correspondents' annual meeting, with due consideration being paid to the need to maintain geographical balance in the membership of the Executive Committee.
3. The Executive Committee may take decisions when a majority of its members is present. Decisions shall be taken by a majority of the votes cast.

iv. THE CO-DIRECTORS

Article 8

1. The Secretaries General of the European Parliament and the Parliamentary Assembly of the Council of Europe each nominate a senior official as a Co-Director of the ECPRD.
2. The two Co-Directors are responsible for the management of all activities of the ECPRD and are assisted by the two Co-Secretaries of the ECPRD and by other officials of their respective institutions.
3. The Co-Directors may at the same time be the Correspondents for their assemblies.

IV. WORKING METHODS

Article 9

1. The ECPRD promotes co-operation between member chambers through the exchange of information, compilation of documentation and studies and the organisation of seminars; and by the sharing of knowledge of Parliamentary ICT applications. On a proposal from the Executive Committee, the Conference of Correspondents shall establish detailed guidelines for studies and comparative requests and for the organisation of ECPRD seminars.
2. The ECPRD may also participate in or initiate other activities organised within its fields of interest.
3. When it considers that a given area requires a continuity of activity, the Conference of Correspondents may decide on the appointment of a Co-ordinator responsible for promoting close co-operation between the member chambers in that area. The Co-ordinator shall be appointed by the Executive Committee from among the competent staff of member chambers, with the consent of the chamber concerned, for a renewable term of three years.
4. On a proposal from the Executive Committee, and to meet specific terms of reference, the Conference of Correspondents may also decide to set up ad hoc working groups composed of staff of member chambers. The Executive Committee shall determine their duration, which must not exceed three years.

V. FINANCING OF THE ECPRD

Article 10

1. Member chambers of the ECPRD meet the cost of participation of their officials in ECPRD activities as well as the costs of communication with the ECPRD.
2. Member chambers may organise activities of the ECPRD, such as meetings, seminars etc., and bear the costs of such events. They may also make voluntary financial contributions to the ECPRD.
3. The operating costs of the ECPRD are covered by the budgets of the European Parliament and the Parliamentary Assembly of the Council of Europe, in conformity with current practice.
4. The ECPRD may accept outside donations following a favourable opinion from the Conference of Correspondents.

VI. REVISION OF THE STATUTES

Article 11

The revision of these Statutes is the responsibility of the Secretaries General of the member chambers gathered at their meeting on the occasion of the European Conference of Presidents of Parliaments.

ANNEX 2

LIST OF CORRESPONDENTS AND DEPUTY-CORRESPONDENTS

Situation of 5 May 2014

| State | Correspondent | Contact |
|--|--|---|
| PARLIAMENTARY ASSEMBLY COUNCIL OF EUROPE | Mr DE BUYER Yann (ECPRD Co-Secretary) | Email : yann.debuyer@coe.int Tel : + 33(0)3 88 41 29 11 |
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| | | |
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ANNEX 3

COMPARATIVE REQUESTS by Parliaments 2003 - 2013

| Country | Chamber | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | Total |
|------------------------|--------------------------|------|------|------|------|------|------|------|------|------|------|------|-------|
| | PACE | | 1 | | 2 | 1 | 3 | 2 | 3 | 4 | 2 | 6 | 24 |
| | AWEU | | | | | | 1 | | 1 | | | | 2 |
| | EP | 9 | 10 | 13 | 5 | 8 | 5 | 3 | 9 | 10 | 16 | 8 | 96 |
| Albania | Kuvendi | | | 1 | 4 | | | 2 | 1 | | 1 | 3 | 12 |
| Andorra | Consell General | | | | | | | | | | | | |
| Armenia | National Assembly | | 3 | 5 | 1 | 5 | 2 | | | | | 1 | 17 |
| Austria | Parlament | 3 | | | 2 | 4 | | 4 | 2 | 2 | 3 | 3 | 23 |
| Azerbaijan | National Assembly | | | | 1 | | | | 1 | | | | 2 |
| Belgium | Chamber | 2 | 2 | 1 | 1 | 1 | 1 | 2 | 1 | 2 | 2 | 1 | 16 |
| | Senat | | | | 1 | | 2 | 1 | 1 | 5 | 1 | 1 | 12 |
| Bosnia and Herzegovina | House of Representatives | 2 | 3 | 3 | 3 | 5 | 1 | 3 | 4 | 2 | 2 | 2 | 30 |
| Bulgaria | National Assembly | 5 | 3 | 1 | | 4 | 4 | 2 | 12 | 5 | 10 | 3 | 49 |
| Canada | Parliament | | | | | | | 1 | 2 | 1 | 1 | 1 | 6 |
| Croatia | Hrvatski Sabor | | 2 | | 1 | | 2 | 3 | 1 | | 9 | 9 | 27 |
| Cyprus | House of Representatives | 1 | 2 | 3 | 1 | | 2 | 1 | 1 | 3 | 5 | 6 | 25 |
| Czech Republic | Chamber | 3 | 19 | 16 | 5 | 10 | 9 | 6 | 8 | 7 | 6 | 5 | 94 |
| Czech Republic | Senate | | | | | | | 2 | 1 | 1 | | 1 | 5 |
| Denmark | Folketinget | 3 | 2 | 2 | 1 | 3 | 4 | 3 | | 2 | 1 | 4 | 25 |
| Estonia | Riigikogu | 1 | 8 | 4 | 5 | 3 | 8 | 4 | 2 | 5 | 4 | 2 | 46 |
| Finland | Eduskunta | 3 | | 5 | 2 | 2 | 4 | 3 | 3 | 4 | 2 | 4 | 32 |
| France | Assemblée nationale | 1 | 3 | 5 | 7 | 10 | 11 | 12 | 17 | 13 | 8 | 8 | 95 |
| | Senat | | | | 1 | | 1 | | | | 2 | 1 | 5 |
| Georgia | Parliament | 2 | 6 | 11 | 17 | 13 | 4 | 12 | 10 | 11 | 6 | 18 | 110 |
| Germany | Bundesrat | | | | | | | 1 | | 1 | 1 | | 3 |
| | Bundestag | 11 | 4 | 5 | 22 | 28 | 29 | 26 | 51 | 51 | 50 | 24 | 301 |
| Greece | Vouli ton Ellinon | | 1 | 1 | 1 | 2 | 3 | 1 | 5 | 5 | 2 | 5 | 26 |
| Hungary | National Assembly | | 2 | 4 | 1 | 5 | 12 | 11 | 6 | 10 | 9 | 9 | 69 |
| Iceland | Althingi | | 1 | 2 | | | | 1 | | | | 1 | 5 |
| Ireland | Houses of the Oireachtas | | | | 1 | 4 | 7 | 10 | 5 | 11 | 6 | 5 | 49 |
| Israel | Knesset | | | 4 | 8 | 9 | 10 | 9 | 9 | 10 | 11 | 10 | 80 |
| Italy | Camera dei Deputati | 3 | | 1 | 1 | 1 | 2 | | 1 | | 2 | 3 | 14 |
| | Senato | | 1 | 1 | 3 | 2 | 2 | | | | 2 | 1 | 12 |
| Latvia | Saeima | 1 | 1 | | 3 | 2 | 4 | 1 | | 1 | 5 | 3 | 21 |
| Liechtenstein | Landtag | | | | | | | | | | | | |
| Lithuania | Seimas | 2 | 1 | 6 | 2 | 3 | 3 | 5 | 5 | 8 | 5 | 5 | 45 |
| Luxembourg | Chambre | | | | | | | | 1 | | | | 1 |
| Malta | Parliament | | | | | | | | | | 3 | 1 | 4 |
| Republic of Moldova | National Assembly | | 2 | | 4 | 1 | 3 | | 5 | 9 | 9 | 3 | 36 |
| Monaco | National Council | | | | | | | | | | | | |
| Montenegro | Parliament | | | | | | | | 2 | 2 | 4 | 3 | 11 |
| Morocco | Chamber | | | | | | | | | | | | |
| Netherlands | Eerste Kamer | | | | 1 | | | | 2 | | | | 3 |
| | Tweede Kamer | 4 | 9 | 10 | 9 | 6 | 7 | 8 | 4 | 4 | 8 | 6 | 75 |
| Norway | Stortinget | | | 2 | 3 | 11 | 2 | | 6 | 2 | 4 | 3 | 33 |
| Poland | Sejm | 4 | 4 | 4 | 7 | 14 | 9 | 10 | 6 | 6 | 12 | 11 | 87 |

| | | | | | | | | | | | | | |
|--|------------------------------------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| | Senate | 3 | 2 | 2 | 5 | 8 | 1 | 3 | 1 | 1 | 5 | 4 | 35 |
| Portugal | Assembleia | 4 | 2 | 1 | 4 | 5 | 3 | 4 | 4 | 3 | 5 | 1 | 36 |
| Romania | Camera Deputatilor | | | 2 | 1 | 3 | 3 | 5 | 3 | 3 | 3 | 3 | 26 |
| | Senat | | | | | 1 | | 2 | 6 | 8 | 2 | 4 | 23 |
| Russia | Duma | | 1 | 2 | | | 1 | | | | | | 4 |
| | Federation Council | 3 | 4 | 1 | 1 | | 1 | 5 | | 5 | 1 | 3 | 24 |
| San Marino | Consiglio Grande e Generale | | | | | | | | | | | | |
| Serbia | National Assembly | | | | | 3 | 2 | 3 | 4 | 3 | 12 | 7 | 34 |
| Slovakia | National Council | 9 | 8 | 12 | 7 | 5 | 6 | 10 | 7 | 19 | 10 | 16 | 109 |
| Slovenia | National Council | 1 | | 1 | 1 | 3 | | | 1 | | | 1 | 8 |
| | National Assembly | 1 | 1 | 5 | 1 | 3 | 1 | 8 | 4 | 4 | 2 | 4 | 34 |
| Spain | Congreso de los Diputados | | 1 | 2 | 1 | 1 | 3 | 1 | | 2 | 4 | 4 | 19 |
| | Senado | 1 | 2 | 1 | 2 | 4 | 3 | | 2 | | | | 15 |
| Sweden | Riksdag | 8 | 17 | 11 | 11 | 13 | 16 | 18 | 10 | 18 | 19 | 16 | 157 |
| Switzerland | Bundesversammlung | | 2 | 1 | 2 | 1 | 3 | 1 | 1 | | 1 | 2 | 14 |
| “The former Yugoslav Republic of Macedonia” | Assembly | 1 | | 3 | 3 | 5 | 4 | 1 | 1 | 1 | 1 | 1 | 21 |
| Turkey | The Grand National Assembly | 2 | 4 | 4 | 7 | 5 | 6 | 5 | 4 | 7 | 7 | 5 | 56 |
| Ukraine | Verkhovna Rada | 2 | 1 | | | | | | | | 1 | | 4 |
| United Kingdom | House of Commons | | 3 | 2 | 4 | 5 | 5 | 6 | 5 | 9 | 5 | 2 | 46 |
| | House of Lords | 1 | | 1 | 1 | 1 | 3 | 1 | 2 | 1 | 2 | | 13 |
| United States of America | Congress | | | | | 1 | 1 | 1 | | 5 | 3 | 1 | 12 |
| | | 96 | 138 | 161 | 177 | 224 | 219 | 223 | 243 | 286 | 297 | 254 | 2318 |

**REPLIES TO COMPARATIVE REQUESTS
by Parliaments 2003 - 2013**

| Country | Chamber | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | Total |
|-------------------------------|---------------------------------|------|------|------|------|------|------|------|------|------|------|------|-------------|
| | PACE | 2 | 10 | 9 | 3 | 22 | 16 | 12 | 12 | 20 | 30 | 22 | 158 |
| | AWEU | 2 | | | 1 | 11 | 1 | 3 | 2 | | | | 20 |
| | EP | 12 | 14 | 15 | 26 | 34 | 39 | 38 | 29 | 35 | 38 | 38 | 318 |
| Albania | Kuvendi | 7 | 12 | 30 | 22 | 37 | 24 | 9 | 13 | 18 | 17 | 23 | 212 |
| Andorra | Consell General | | | | 20 | 59 | 45 | 55 | 60 | 56 | 82 | 72 | 449 |
| Armenia | National Assembly | 5 | 18 | 36 | 25 | 35 | 19 | 4 | | | 2 | 4 | 148 |
| Austria | Parlament | 62 | 97 | 111 | 125 | 160 | 166 | 151 | 139 | 233 | 222 | 210 | 1676 |
| Azerbaijan | National Assembly | | | 3 | | 7 | 11 | 6 | | 2 | 4 | 4 | 37 |
| Belgium | Chamber | 53 | 77 | 112 | 100 | 142 | 147 | 154 | 139 | 190 | 196 | 180 | 1490 |
| | Senat | 60 | 69 | 102 | 100 | 127 | 160 | 165 | 149 | 136 | 149 | 153 | 1370 |
| Bosnia and Herzegovina | House of Representatives | 25 | 10 | 51 | 49 | 57 | 43 | 50 | 9 | 14 | 40 | 25 | 373 |
| Bulgaria | National Assembly | 43 | 50 | 55 | 8 | 71 | 93 | 122 | 95 | 57 | 35 | 41 | 670 |
| Canada | Parliament | | 1 | | | | | 39 | 72 | 84 | 103 | 91 | 390 |
| Croatia | Hrvatski Sabor | 29 | 56 | 65 | 58 | 91 | 77 | 90 | 84 | 86 | 99 | 120 | 855 |
| Cyprus | House of Representatives | 15 | 45 | 37 | 43 | 105 | 133 | 89 | 125 | 155 | 167 | 159 | 1073 |
| Czech Republic | Chamber | 27 | 56 | 79 | 46 | 124 | 113 | 127 | 117 | 122 | 147 | 142 | 1100 |
| Czech Republic | Senate | 16 | 35 | 41 | 33 | 49 | 46 | 39 | 38 | 39 | 36 | 44 | 416 |
| Denmark | Folketinget | 57 | 79 | 120 | 125 | 167 | 181 | 170 | 164 | 175 | 200 | 149 | 1587 |
| Estonia | Riigikogu | 50 | 90 | 116 | 112 | 143 | 159 | 161 | 162 | 188 | 200 | 187 | 1568 |
| Finland | Eduskunta | 65 | 103 | 117 | 126 | 168 | 186 | 183 | 182 | 208 | 226 | 192 | 1756 |
| France | Assemblée nationale | 49 | 69 | 68 | 21 | 67 | 170 | 147 | 146 | 212 | 240 | 209 | 1398 |
| | Senat | 9 | 10 | 18 | 12 | 22 | 16 | 15 | 17 | 13 | 18 | 49 | 199 |
| Georgia | Parliament | 27 | 52 | 57 | 48 | 73 | 69 | 35 | 64 | 59 | 36 | 51 | 571 |
| Germany | Bundesrat | 34 | 44 | 68 | 47 | 54 | 163 | 154 | 149 | 174 | 181 | 200 | 1268 |
| Germany | Bundestag | 42 | 58 | 31 | 121 | 182 | 175 | 186 | 181 | 211 | 230 | 207 | 1624 |
| Greece | Vouli ton Ellinon | 40 | 56 | 89 | 75 | 112 | 129 | 145 | 160 | 191 | 196 | 173 | 1366 |
| Hungary | National Assembly | 7 | 14 | 20 | 23 | 28 | 94 | 112 | 131 | 163 | 166 | 165 | 923 |
| Iceland | Althingi | 15 | 25 | 60 | 32 | 55 | 55 | 62 | 65 | 68 | 76 | 55 | 568 |
| Ireland | Houses of the Oireachtas | 12 | 5 | 11 | 21 | 58 | 32 | 59 | 61 | 49 | 49 | 60 | 417 |
| Israel | Knesset | | | 48 | 46 | 38 | 48 | 50 | 38 | 55 | 58 | 61 | 442 |
| Italy | Camera dei Deputati | 31 | 63 | 91 | 106 | 165 | 179 | 180 | 192 | 220 | 211 | 180 | 1618 |
| | Senato | 47 | 77 | 89 | 106 | 158 | 175 | 150 | 164 | 224 | 211 | 188 | 1589 |
| Latvia | Saeima | 43 | 70 | 94 | 79 | 77 | 91 | 88 | 115 | 137 | 154 | 157 | 1105 |
| Liechtenstein | Landtag | | 1 | | 8 | 8 | 27 | 14 | 18 | 8 | 23 | 3 | 110 |
| Lithuania | Seimas | 28 | 63 | 86 | 87 | 96 | 150 | 139 | 153 | 171 | 173 | 180 | 1326 |
| Luxembourg | Chambre | 6 | 21 | 22 | 12 | 40 | 33 | 37 | 23 | 77 | 96 | 107 | 474 |
| Malta | Parliament | | 1 | | | | | | | | 15 | 3 | 19 |
| Republic of Moldova | Assemblée nationale | 4 | 17 | 2 | 15 | 15 | 12 | 4 | 44 | 71 | 27 | 11 | 222 |
| Monaco | National Council | | | | | | | | | | | | |
| Montenegro | Parliament | | | | | | | | 2 | 38 | 77 | 71 | 188 |
| Morocco | Chamber | | | | | | | | | | | 1 | 1 |
| Netherlands | Eerste Kamer | 31 | 14 | 15 | 7 | 40 | 74 | 70 | 53 | 48 | 43 | 21 | 416 |

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|--|------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| | Tweede Kamer | 45 | 27 | 50 | 79 | 118 | 135 | 104 | 135 | 184 | 186 | 155 | 1218 |
| Norway | Stortinget | 24 | 33 | 62 | 57 | 81 | 104 | 111 | 87 | 113 | 132 | 112 | 916 |
| Poland | Sejm | 46 | 86 | 114 | 114 | 145 | 156 | 155 | 158 | 185 | 188 | 176 | 1523 |
| | Senate | 35 | 25 | 65 | 40 | 60 | 59 | 45 | 59 | 70 | 64 | 136 | 658 |
| Portugal | Assembleia | 53 | 83 | 93 | 85 | 135 | 125 | 153 | 150 | 186 | 200 | 183 | 1446 |
| Romania | Camera Deputalilor | 14 | 21 | 18 | 44 | 112 | 140 | 142 | 142 | 153 | 140 | 151 | 1077 |
| | Senat | 3 | 1 | | 10 | 63 | 36 | 7 | 15 | 28 | 27 | 28 | 218 |
| Russia | Federation Council | 11 | 20 | 26 | 7 | 37 | 35 | 28 | 36 | 24 | 55 | 83 | 362 |
| | Duma | 7 | 31 | 33 | 45 | 53 | 37 | 32 | 34 | 30 | 28 | 22 | 352 |
| San Marino | Consiglio Grande | | | | | | | | | | | | |
| Serbia | National Assembly | | | | 27 | 81 | 72 | 51 | 68 | 50 | 50 | 69 | 468 |
| Slovakia | National Council | 39 | 88 | 105 | 104 | 135 | 150 | 143 | 142 | 166 | 169 | 161 | 1402 |
| Slovenia | National Council | 3 | 15 | 15 | 8 | 12 | 5 | 10 | 21 | 20 | 7 | 27 | 143 |
| | National Assembly | 33 | 62 | 81 | 78 | 85 | 92 | 132 | 110 | 124 | 162 | 118 | 1077 |
| Spain | Congreso de los Diputados | 18 | 50 | 49 | 56 | 74 | 62 | 94 | 113 | 186 | 205 | 182 | 1089 |
| | Senado | 56 | 89 | 56 | 42 | 65 | 60 | 72 | 90 | 100 | 59 | 68 | 757 |
| Sweden | Riksdag | 63 | 89 | 109 | 119 | 156 | 175 | 152 | 174 | 185 | 206 | 189 | 1617 |
| Switzerland | Bundesversammlung | 29 | 52 | 73 | 69 | 82 | 82 | 96 | 84 | 79 | 95 | 88 | 829 |
| “The former Yugoslav Republic of Macedonia” | Assembly | 23 | 55 | 65 | 54 | 81 | 77 | 82 | 80 | 75 | 77 | 25 | 694 |
| Turkey | The Grand National Assembly | 27 | 5 | 11 | 36 | 40 | 51 | 60 | 60 | 55 | 51 | 57 | 453 |
| Ukraine | Verkhovna Rada | 25 | 15 | 15 | 7 | 24 | 13 | 5 | 8 | 18 | 24 | 10 | 164 |
| United Kingdom | House of Commons | 68 | 96 | 125 | 147 | 184 | 190 | 184 | 186 | 213 | 206 | 161 | 1760 |
| | House of Lords | 30 | 43 | 45 | 17 | 47 | 40 | 14 | 23 | 70 | 176 | 98 | 603 |
| United States of America | Congress | | 1 | 45 | 32 | 59 | 65 | 59 | 47 | 49 | 31 | 21 | 409 |
| | | 1607 | 2469 | 3223 | 3165 | 4826 | 5312 | 5245 | 5389 | 6370 | 6811 | 6328 | 50745 |

**FINAL SUMMARIES OF COMPARATIVE REQUESTS
By Parliaments 2003 - 2013**

Situation of 5 May 2014

| Country | Chamber | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | Total |
|-------------------------------------|----------------------------|------|------|------|------|------|------|------|------|------|------|------|------|-------|
| | PACE | | 1 | | 1 | | 1 | 1 | | 2 | 2 | | 1 | 9 |
| | AWEU | | | | | | | | 1 | | | | | 1 |
| | EP | 1 | 5 | 7 | 3 | 4 | 3 | 3 | 7 | 5 | 9 | 2 | 1 | 50 |
| Albania | Kuvendi | | | | | | | | | | | | | |
| Andorra | Consell General | | | | | | | | | | | | | |
| Armenia | National Assembly | | | | | | | | | | | | | |
| Austria | Parlament | 2 | | | 1 | 4 | | 3 | 1 | 2 | 2 | 2 | | 17 |
| Azerbaijan | National Assembly | | | | | | | | | | | | | |
| Belgium | Chambre | 2 | 3 | 1 | 1 | | 1 | | 1 | 1 | 3 | 1 | | 14 |
| | Senat | | | | 1 | | 1 | 1 | 1 | 3 | 1 | 1 | | 9 |
| Bosnia and - Herzegovina | House of Represent, | | | | 1 | 1 | | 3 | | | | 1 | | 6 |
| Bulgaria | National Assembly | | | | | 1 | | | | | | | | 1 |
| Canada | Parliament | | | | | | | | | 1 | | | | 1 |
| Croatia | Hrvatski Sabor | | | | | | 1 | 3 | 1 | | 7 | 2 | | 14 |
| Cyprus | House of Represent. | | | | | | | | | | | | | |
| Czech Republic | Chamber | | | 3 | | | 1 | | 1 | 3 | | 1 | | 9 |
| Czech Republic | Senate | | | | | | | | | | | | | |
| Denmark | Folketinget | | | | | | | | | | 1 | | | 1 |
| Estonia | Riigikogu | | | | | 1 | 5 | 2 | | 3 | 2 | | 1 | 14 |
| Finland | Eduskunta | 1 | | | | 1 | 1 | 2 | 1 | | | 1 | | 7 |
| France | Assemblée nationale | 2 | | 1 | | | 1 | | | | 1 | 1 | | 6 |
| | Senat | | | | | | | | | | | | | |
| Georgia | Parliament | | | | | | | | 1 | | 1 | | | 2 |
| Germany | Bundesrat | | | | | | 1 | 2 | | | 1 | | | 4 |
| | Bundestag | | | | 1 | 2 | 2 | 4 | 10 | 8 | 2 | 1 | 1 | 31 |
| Greece | Vouli ton Ellinon | | | | | | 1 | 1 | 1 | 3 | | 4 | | 10 |
| Hungary | National Assembly | | | | 1 | 1 | 1 | | | | | | 1 | 4 |
| Iceland | Althingi | | | | | | | | | | | | | |
| Ireland | Oireachtas | | | | | | | 4 | 4 | 8 | 3 | 4 | | 23 |
| Israel | Knesset | | | | 1 | 3 | 3 | 1 | 4 | | | | 1 | 13 |
| Italy | Camera dei Deputati | | | | | | | | | | 1 | 1 | | 2 |
| | Senato | | | 1 | 1 | 2 | 2 | | | | 1 | | | 7 |
| Latvia | Saeima | | 1 | | 1 | | | | | | 1 | 2 | 1 | 6 |
| Liechtenstein | Landtag | | | | | | | | | | | | | |
| Lithuania | Seimas | | | | | | 1 | | | 1 | | | | 2 |
| Luxembourg | Chambre | | | | | | | | 1 | | | | | 1 |
| Malta | Parliament | | | | | | | | | | | | | |
| Republic of Moldova | Assemblée nationale | | | | 1 | | | | | 7 | 1 | | | 9 |
| Monaco | National Council | | | | | | | | | | | | | |
| Montenegro | Parliament | | | | | | | | | | | | | |
| Netherlands | Eerste Kamer | | | | | | | | 1 | | | | | 1 |
| | Tweede Kamer | | 1 | | | 1 | | | | | 1 | | 1 | 4 |
| Norway | Stortinget | | | 1 | | | 1 | | | 1 | | | | 3 |
| Poland | Sejm | | | | 3 | 2 | 5 | 6 | 1 | 1 | 8 | 1 | | 27 |
| | Senate | | | | 1 | | 1 | 2 | 1 | | 3 | 1 | 2 | 11 |

| | | | | | | | | | | | | | | |
|--|---------------------------|---|----|----|----|----|----|----|----|----|----|----|----|-----|
| Portugal | Assembleia | | | | | | 2 | 2 | | | 2 | | 1 | 7 |
| Romania | Camera Deputatilor | | | 2 | 1 | 2 | | 4 | 3 | 3 | 1 | 1 | | 17 |
| | Senat | | | | | | | | | | | | | |
| Russia | Duma | | | | | | | | | | | | | |
| | Federation Council | | | | | | | | | 2 | 1 | 1 | 1 | 5 |
| San Marino | Consiglio Grande | | | | | | | | | | | | | |
| Serbia | National Assembly | | | | | | 1 | 2 | 1 | | | | | 4 |
| Slovakia | National Council | 1 | 1 | | | 2 | 2 | | | 4 | | | | 10 |
| Slovenia | National Council | | | | | | | | | | | 1 | 1 | 2 |
| | National Assembly | | | 2 | 1 | 1 | | 3 | 4 | 3 | 2 | 1 | | 17 |
| Spain | Congreso | | | 1 | | | | 1 | | 2 | 1 | 5 | | 10 |
| | Senado | | | | | 1 | 1 | | | | | | | 2 |
| Sweden | Riksdag | | 1 | | | 3 | 3 | 11 | 5 | 12 | 10 | 9 | 3 | 57 |
| Switzerland | Bundesversammlung | | | | 1 | | 2 | 1 | 1 | | 1 | | | 6 |
| 'The former Yugoslav Republic of Macedonia' | Assembly | | | | | | | | 2 | 1 | | | | 3 |
| Turkey | National Assembly | | | | 2 | | 1 | 2 | 2 | 1 | 1 | 1 | | 10 |
| Ukraine | Verkhovna Rada | | | | | | | | | | | | | |
| United Kingdom | House of Commons | | | 1 | 3 | 5 | 5 | 4 | 4 | 1 | | 1 | | 24 |
| | House of Lords | | | | | | 1 | 1 | 1 | | 1 | | | 4 |
| United States of America | Congress | | | | | 1 | | 1 | | 2 | | 1 | | 5 |
| | | 9 | 13 | 20 | 26 | 38 | 51 | 70 | 61 | 80 | 71 | 47 | 15 | 501 |

ANNEX 4

TITLES OF COMPARATIVE REQUESTS 2012-2013 by Parliaments

EUROPE (PARLIAMENTARY ASSEMBLY OF THE COUNCIL OF EUROPE) ASSEMBLEE PARLEMENTAIRE DU CONSEIL DE L EUROPE

| | | |
|------------|------|---|
| 2012/01/19 | 1907 | Request on the obligation to report suspicion of sexual exploitation or sexual abuse against children |
| 2012/01/23 | 1914 | European pension systems |
| 2012/07/03 | 2041 | "Keeping political and criminal responsibility separate" (abuse of office) |
| 2012/10/26 | 2130 | Setting up of a register for gifts and similar benefits |
| 2013/02/08 | 2219 | Survey on specific child protection mechanisms at national level |
| 2013/02/19 | 2232 | Migrants and Refugees and the fight against HIV/AIDS in Europe |
| 2013/03/26 | 2263 | Protection of minors against sectarian influence |
| 2013/06/27 | 2345 | Survey on child poverty in Europe |
| 2013/09/16 | 2380 | Survey on legislation and practice of the removal of children from their families |
| 2013/11/08 | 2417 | Crossing the floor or post-electoral shift of political affiliation |

EUROPEAN UNION (EUROPEAN PARLIAMENT) - EUROPEAN PARLIAMENT

| | | |
|------------|------|---|
| 2012/01/10 | 1892 | Use of Internet Explorer 9 in Parliaments |
| 2012/02/10 | 1925 | Evolution of the budgets of national Parliaments in the EU |
| 2012/03/01 | 1942 | Use of the Parliament's logo |
| 2012/03/06 | 1944 | Art collections in Parliaments |
| 2012/04/16 | 1981 | Statistical figures on Written Questions to the government |
| 2012/05/23 | 2009 | Democratic control, transparency and modalities of vote in the National Parliaments of the Member States and in the European Parliament |
| 2012/06/18 | 2023 | Women in senior management positions of Parliaments |
| 2012/07/06 | 2043 | EP Study on the ex-post budgetary control exercised by Parliaments in the EU |
| 2012/07/25 | 2067 | Update! EU affairs units/departments in National Parliaments |
| 2012/10/03 | 2109 | Banking and financial systems in the EU - the scrutiny role of Parliaments |
| 2012/10/11 | 2118 | Policy in national Parliaments of making the services they provide to Members more client oriented |
| 2012/10/15 | 2121 | Comparative overview of Parliamentary immunity across EU member states |
| 2012/10/24 | 2128 | Best practices of opinion-giving committees in Parliaments |
| 2012/11/27 | 2163 | Incompatibilities and immunity of Members of Parliament |
| 2012/12/03 | 2167 | Independent and democratic oversight of the police |
| 2012/12/03 | 2169 | Incompatibilities and immunity of Members of Parliament - Croatia |
| 2013/01/17 | 2202 | Office furniture and ICT equipment for Members |
| 2013/01/29 | 2210 | External relations of Parliaments (model reply corrected for question 8) |
| 2013/02/19 | 2231 | Breach of the principle of subsidiarity in Article 8 Protocol No 2 Treaty of Lisbon - provisions related to Parliaments |
| 2013/04/18 | 2279 | Travel agencies in Parliaments |
| 2013/04/18 | 2280 | Legal obligations regarding terminations of assistants' employment contracts |
| 2013/04/26 | 2287 | Names of women Parliamentarians in the EU |
| 2013/06/19 | 2337 | Rules on taking office as member of a national Parliament |

2013/09/17 2381 Comparison of Audit opinions by Supreme Audit Institutions in the framework of Parliamentary control of the implementation of national budgets (now with the documents)

ALBANIA - KUVENDI

2012/10/18 2125 numbering of the legislatures in the Parliament
 2013/10/24 2404 Judges career
 2013/11/07 2413 The Cabinet of the President of Parliament
 2013/11/27 2434 The regulation on international (flights) travel of the MPs and staff of the Parliament

ARMENIA - NATIONAL ASSEMBLY

2013/11/07 2412 Social benefits for large families

AUSTRIA - PARLAMENT - NATIONALRAT and BUNDESRAT

2012/08/20 2076 UPDATE: Sanctions on MPs (fines or suspensions) for inappropriate behaviour in the Parliamentary Chambers
 2012/11/19 2159 Parliamentary Groups: Formation and Status
 2012/11/19 2158 Parliamentary Committees: Set-up and membership
 2013/03/14 2251 Impeachment procedures – Loss of mandate (partial update) – Loss of high state offices
 2013/03/21 2257 Questionnaire on "New Fiscal Frameworks"
 2013/05/28 2317 Open Government Data and Parliament (target group extended)

BELGIUM - CHAMBRE DES REPRESENTANTS

2012/01/11 1893 Second reading of bills in the plenary
 2012/12/21 2186 Attribution of a severance allowance and/or an unemployment benefit to Members of Parliament
 2013/07/09 2352 Compensation by Parliament for CO2 emissions

BELGIUM - SENAT

2012/12/10 2177 Draft law aimed at curbing certain acts inspired by sexism
 2013/10/16 2398 Social security status of MP's

BOSNIA AND HERZEGOVIN PARLIAMENTARY ASSEMBLY HOUSE OF REPRESENTATIVES

2012/02/29 1939 Resolution/declaration on the remembrance of victims of genocide in Srebrenica
 2012/10/22 2126 Document Management System and e-Archive implementation
 2013/03/15 2254 Coats of arms and flags in Parliaments, regulation
 2013/05/14 2298 Using of technical equipment during visits to penal institutions by independent monitoring bodies (committees)

BULGARIA - NATIONAL ASSEMBLY

2012/02/22 1934 Guidance and counselling of children with disabilities
 2012/03/07 1945 The right of pardon and remission bad state claims
 2012/03/08 1948 Hourly Wage
 2012/05/19 2003 Legal regulations on the height of the volume of commercial messages broadcasted by the media service
 2012/05/22 2006 Legislative framework for mandatory health insurance
 2012/06/22 2031 URGENT: Law on the Road Traffic - temporary immobilisation of the vehicle
 2012/07/25 2064 Underground natural resources in the EU Member States
 2012/07/25 2066 Awards in the field of culture and arts
 2012/07/25 2065 Machine voting at the election Sections on the day of the elections
 2012/10/10 2115 Regulations for private cemeteries
 2013/06/13 2331 Political Parties Funding
 2013/06/15 2333 Broadcasting Committee Meetings on the Internet
 2013/06/28 2346 Elections for MPs - distribution of seats, electoral barrier

CANADA - LIBRARY OF PARLIAMENT

2012/12/26 2189 Parliamentary Libraries: Environmental Scan of Media Monitoring Activities
2013/04/02 2267 Virtual reference services

CROATIA - HRVATSKI SABOR

2012/02/20 1931 Organization of tourism sector and value added tax in tourism
2012/03/07 1946 Public gathering near the state institutions
2012/03/23 1965 The lustration law
2012/07/11 2044 Transportation of tourists on boats/yachts
2012/10/16 2123 Uncollected Taxes
2012/10/16 2124 Registration and rights of lobbyists in national Parliaments
2012/10/23 2127 Regulations on littering
2012/12/06 2174 Reports on the judicial activities before the Parliament
2012/12/20 2185 Certificate of citizenship and passport issuing costs
2013/02/13 2224 Tourism committees in Parliaments
2013/02/20 2234 Provisions related to the allocation of time for Parliamentary debate

2013/03/29 2265 Legal provisions related to the state audit bodies/institutions
2013/06/14 2332 Citizen-initiated referendums
2013/07/04 2351 Communication services in national Parliaments
2013/09/04 2376 Committees in Parliaments dealing with agriculture and related issues

2013/10/23 2402 Use of minority language and script in the territory of a local self-government unit

2013/11/08 2415 Financing of Chamber of Trades and Crafts
2013/11/25 2431 The use of minority language/script in the names of places and on the inscriptions on the buildings of state authorities

CYPRUS - HOUSE OF REPRESENTATIVES

2012/03/12 1950 Transposition of Council Directive 2009/50/EC of 25 May 2009 on the conditions of entry and residence of third-country nationals for the purposes of highly qualified employment

2012/03/26 1968 Current age of retirement for Public Service employees in EU countries

2012/04/27 1989 Conscription policies in EU countries
2012/09/27 2102 Transposition of the directive 2006/123/EC of 12 December 2006 on services in the internal market as regards the issue of the authorisation to provide services on the beach

2012/10/11 2119 Legislation on the operation of the media
2013/02/21 2235 Rules on the incompatibility of holding a public office in the EU Member States

2013/07/31 2364 Legislation on the recognition of driving instructor's license and driving instructor's school license

2013/10/11 2392 URGENT: Temporary European Arrest Warrant (EAW)
2013/10/14 2395 The authorisation of building contractors and project technicians to provide services vis-à-vis the transposition of the directive 2006/123/EC of 12 December 2006 on services in the Internal Market

2013/11/01 2411 Property Tax Systems
2013/11/08 2414 Recognition of Professional Qualifications

CZECH REPUBLIC - CHANCELLERY OF THE CHAMBER OF DEPUTIES

2012/01/19 1906 Business trips (travels by Parliamentary committee delegations) of Parliamentary Committees and their Costs

2012/02/14 1928 Position of Civil Servants
2012/05/16 2002 Franchising - legal framework

| | |
|------------|---|
| 2012/06/05 | 2018 Special vehicle registration numbers (plate) on request |
| 2012/06/27 | 2036 Position of directors of prisons/jails |
| 2012/07/12 | 2048 Regulation of lawful interception (eavesdropping) of MPs |
| 2013/02/08 | 2220 Parliamentary Research and the Plurality of Information Sources Available to Members of Parliament |
| 2013/04/15 | 2274 Priority parking places for parents with children |
| 2013/04/24 | 2285 Operating a new business following the bankruptcy of a previous business |
| 2013/06/05 | 2324 Proving the origin of property |
| 2013/07/02 | 2348 Security Mechanisms for Insolvencies in the Package Travel Sector |

CZECH REPUBLIC - SENAT

| | |
|------------|--|
| 2013/10/14 | 2394 Electronic system for the management of legislative procedure and amendments by MPs |
|------------|--|

DENMARK - FOLKETINGET

| | |
|------------|---|
| 2012/03/27 | 1969 Digitalization of official Parliamentary documents and proceedings |
| 2013/04/04 | 2271 Planning and execution of events in Parliament |
| 2013/04/15 | 2275 Interns in the Research Services of Parliaments |
| 2013/06/27 | 2344 Electronic reference guides used by departments which provide the official record of debates in Parliament |
| 2013/07/04 | 2350 Search solutions for Parliamentary websites |

ESTONIA - RIIGIKOGU

| | |
|------------|--|
| 2012/06/11 | 2019 Participation of ministers in EU affairs committee meetings |
| 2012/07/12 | 2046 Regulation of insolvency and problems of civil enforcement procedure |
| 2012/11/08 | 2148 Reporting and formation of governing bodies of state-owned enterprises |
| 2012/12/10 | 2179 Procedures and Practices for Debating and Approving Long Term National Strategies in Parliaments (Seminar in Tallinn, 30-31 May 2013) |
| 2013/05/24 | 2313 Participation of the official who conducted pre-trial misdemeanour proceedings as a witness in judicial proceedings |
| 2013/12/05 | 2440 Translation Service in Parliament |

FINLAND - EDUSKUNTA

| | |
|------------|---|
| 2012/05/24 | 2010 URGENT: Parliament's open facilities to which the public has free access |
| 2012/09/25 | 2099 Division of Parliamentary Committee Chairmanships |
| 2013/01/25 | 2207 Home guard (Voluntary defence) |
| 2013/05/29 | 2319 Awards and honours presented by Parliament |
| 2013/10/11 | 2393 Nomination procedure of candidates for the European Commission |
| 2013/11/12 | 2418 Financial impacts of the electoral platforms |

FRANCE - ASSEMBLEE NATIONALE

| | |
|------------|--|
| 2012/06/18 | 2025 The opening to the press of the meetings of Parliamentary committees tasked with defence |
| 2012/07/18 | 2055 Application de la directive n° 2000/60/CE Directive cadre sur l'eau /Water Framework Directive |
| 2012/07/20 | 2059 Garde à vue des étrangers mis en cause pour entrée ou séjour irrégulier sur le territoire/ Custody of foreigners accused of irregular entry into or residence in the territory |
| 2012/07/20 | 2060 Update Request 2059: Garde à vue des étrangers mis en cause pour entrée ou séjour irrégulier sur le territoire/ Custody of foreigners accused of irregular entry into or residence in the territory |

| | | |
|------------|------|---|
| 2012/09/19 | 2095 | L'organisation du travail parlementaire et le mandat "unique"/The organization of the work of the Parliament and the "one" mandate |
| 2012/09/27 | 2103 | Conditions d'emploi et régime d'indemnisation du chômage des professions artistiques/Conditions of employment and unemployment benefit scheme |
| 2012/10/30 | 2131 | Co-présidence des groupes parlementaires/ Co-chairmanship of Parliamentary groups |
| 2012/11/06 | 2143 | Mariage et adoption pour tous / marriage and adoption for all |
| 2013/01/11 | 2195 | Médaille de la législature/Medal from the legislature |
| 2013/03/15 | 2255 | Soins psychiatriques sans consentement/ Psychiatric care without consent |
| 2013/03/26 | 2262 | Food aid for the most deprived persons |
| 2013/04/30 | 2288 | Organisation of a digital photo exhibition of the Parliaments of the European Union |
| 2013/07/18 | 2357 | protection of journalists' sources |
| 2013/09/11 | 2378 | Taxation of carbon dioxide emissions |
| 2013/10/04 | 2389 | Ouverture des commerces le dimanche / Opening of shops and stores on Sundays |
| 2013/12/04 | 2438 | L'écotaxe sur les poids lourds/The ecotax on heavy good vehicles |

FRANCE - SENAT

| | | |
|------------|------|--|
| 2012/05/10 | 1997 | Security and Safety in the perimeter of the Parliament |
| 2012/06/27 | 2037 | Security and safety in the perimeter of the Parliament (2) (Request only for the EP) |
| 2013/03/14 | 2252 | Gestion des sites internet dans les Parlements / management of the websites of Parliaments |

GEORGIA - PARLIAMENT

| | | |
|------------|------|--|
| 2012/03/14 | 1952 | Legislation on Farming and Farmers' Unions/Associations |
| 2012/11/06 | 2144 | The Budgets of the State Governing Branches |
| 2012/11/09 | 2151 | Communication of long-distance state branches |
| 2012/12/04 | 2171 | Parliamentary Trade Unions |
| 2012/12/10 | 2178 | Hoisting of foreign national flag |
| 2012/12/25 | 2188 | Parliamentary Representation at the Constitutional Court |
| 2013/01/18 | 2204 | Tuberculosis Treatment |
| 2013/01/24 | 2206 | MPs' National Wearing |
| 2013/02/07 | 2217 | Manganese Mining Tariff |
| 2013/04/17 | 2278 | Amount of grants and pensions for the Olympic Games and World champions and prize-winners. |
| 2013/04/23 | 2284 | Network infrastructure in the Parliament |
| 2013/05/02 | 2290 | Pensions of the Olympic Games and World champions and prize-winners |
| 2013/05/21 | 2309 | Control over antitrust activities |
| 2013/06/18 | 2335 | Parliamentary support to national troops deployed in conflict zones |
| 2013/06/27 | 2343 | Flexible working day/hours during Parliamentary summer recess |
| 2013/08/26 | 2368 | Electronic Surveillance in Penitentiary Establishments |
| 2013/08/29 | 2373 | Relations between owner and user of living place (otstupniki) |
| 2013/10/01 | 2386 | Social Benefits for Retired MPs |
| 2013/10/21 | 2400 | Procedures prescribed for the reduction of suspended sentence |
| 2013/11/11 | 2416 | Residence Permitted Aliens' Right to Leave Country |
| 2013/11/19 | 2423 | Non-Judicial Exile From the Immovable Property |
| 2013/11/21 | 2428 | Termination of Diplomatic Passports |
| 2013/12/05 | 2441 | Plenary Session's Stenographic System |
| 2013/12/16 | 2445 | Perlite Mining Tariff |

| GERMANY - BUNDES RAT | |
|----------------------|--|
| 2012/05/07 | 1995 Questionnaire on Parliamentary Control of Governments in the Legislative Process (Seminar Berlin, Bundesrat, 13-14 Sept 2012) |
| GERMANY - BUNDESTAG | |
| 2012/01/11 | 1894 International Investment Treaties and Funding Treaties of the EU after Lisbon |
| 2012/01/17 | 1904 Victim protection legislation and special protection of victims of human trafficking |
| 2012/01/17 | 1905 Unemployment Insurance for persons in short-term employment |
| 2012/01/19 | 1910 Legal provisions governing stillborn and miscarried children |
| 2012/02/10 | 1926 Statutory provisions on surrogate motherhood |
| 2012/02/21 | 1933 Emergency contraception |
| 2012/03/09 | 1949 Regulations in reproductive medicine |
| 2012/03/13 | 1951 Treatment of the art trade for tax purposes |
| 2012/03/14 | 1953 Science-related provisions in national copyright law |
| 2012/03/20 | 1957 Update: Structure of public health related services |
| 2012/03/20 | 1959 Treatment of war veterans |
| 2012/03/20 | 1958 Update: Food reserves |
| 2012/03/21 | 1962 Freedom of Information Act (and its impact on the Parliament's research services) |
| 2012/03/21 | 1963 Denial of the right to vote to persons with disabilities |
| 2012/03/22 | 1964 Update: Speed limit of 30 km/h in residential areas |
| 2012/04/05 | 1978 Vocational training funds |
| 2012/04/27 | 1991 Update: Parliamentary Scrutiny of the United Nations and its Organisations |
| 2012/05/22 | 2007 Websites of national Parliaments |
| 2012/05/30 | 2015 Certain aspects of the statutory pension system |
| 2012/06/13 | 2020 Social Media Network |
| 2012/06/19 | 2026 The formation of criminal and terrorist organisations abroad |
| 2012/06/19 | 2027 The rights of Parliamentary minorities in relation to public hearings |
| 2012/06/22 | 2030 Living wills |
| 2012/06/26 | 2034 International Consultancy and Training Services for Parliaments |
| 2012/06/28 | 2038 Recognition of professional qualifications |
| 2012/06/28 | 2039 Update: correct e-mail: Ombudsman for sustainable development |
| 2012/07/12 | 2050 Analysis tool for cross-database searching for specific elements of an offence |
| 2012/07/12 | 2049 Subsidization of the electricity price for energy-intensive industries |
| 2012/07/17 | 2052 Circumcision of male minors for religious reasons |
| 2012/07/17 | 2054 Exercising of voting rights by people who are functionally illiterate |
| 2012/07/17 | 2053 ID card obligation for alcohol sales to young people |
| 2012/07/23 | 2061 Promoting young talent music |
| 2012/07/23 | 2062 Crime statistic systems in Europe |
| 2012/08/03 | 2069 Smart meters for energy consumption |
| 2012/09/05 | 2085 Comparison of developments in retirement provision |
| 2012/09/05 | 2086 Audit requirements for cooperatives |
| 2012/09/07 | 2087 Group of States against Corruption (GRECO) |
| 2012/09/13 | 2089 Supervision of the Financial Markets |
| 2012/09/17 | 2093 Temporary Employment via Agencies |
| 2012/09/26 | 2101 End consumer: High electricity costs and electricity power cuts when bill is not paid |
| 2012/10/01 | 2105 Copyright societies and user associations |

| | | |
|------------|------|---|
| 2012/11/05 | 2139 | Estate agents' commission and entrance requirements for the occupation of estate agent |
| 2012/11/05 | 2140 | Self-Employment in the Skilled Crafts Sector |
| 2012/11/08 | 2147 | Transposition of the EU Directive 2008/104/EC on temporary agency work |
| 2012/11/16 | 2157 | Update1: Legislation on public access to information in a number of countries in Europe |
| 2012/11/26 | 2162 | Advance child maintenance support |
| 2012/12/11 | 2180 | Parliamentary Students Scholarship Programmes |
| 2012/12/12 | 2166 | Update1: Authorization requirement for seeds |
| 2012/12/19 | 2183 | The role of childminders in looking after children under the age of 3 |
| 2013/01/28 | 2208 | Pharmaceutical representatives |
| 2013/02/06 | 2216 | Rules on the subsequent immigration of children where their parents live apart |
| 2013/02/20 | 2233 | Establishment of a European Federal State |
| 2013/03/11 | 2248 | Surveillance of residential premises |
| 2013/03/12 | 2250 | The implementation of Directive 2008/50/EC with regard to low emission zones |
| 2013/03/25 | 2260 | The civilian use of drones |
| 2013/03/25 | 2259 | Recording citizens' migration background in official statistics |
| 2013/03/26 | 2264 | Measures against a political party which promotes racism |
| 2013/04/03 | 2268 | Implementation of the Anti-Discrimination Directive in Europe |
| 2013/04/03 | 2269 | Sabbaticals |
| 2013/05/07 | 2292 | Prevention of contact of a child with its parents |
| 2013/05/15 | 2302 | Parliamentary activities as regards the bilateral relations with Russia |
| 2013/05/21 | 2307 | Update: Local self-government in the EU |
| 2013/05/21 | 2308 | Update!: Further Questions on Corporate Criminal Law |
| 2013/05/28 | 2318 | Health Programmes and Prevention |
| 2013/06/12 | 2329 | Update: Public sector personnel expenditures in the Eurozone states since 2009 |
| 2013/06/17 | 2336 | Social-security benefits changed since 2009 |
| 2013/06/18 | 2334 | Regulations against forced prostitution |
| 2013/06/28 | 2347 | Registration of unmanned aerial vehicles and systems used by the military |
| 2013/07/02 | 2349 | Obligation to take back waste electrical equipment |
| 2013/09/02 | 2375 | IT support services in Parliament (EE, HU, LT, LV and SK added) |
| 2013/10/15 | 2396 | Rights of opposition of access to the constitutional courts |
| 2013/10/17 | 2399 | The establishment of a fiscal capacity for the Euro area |
| 2013/10/25 | 2405 | Liability of owners of a Wi-Fi network in the Baltic States |

GREECE - VOULI TON ELLINON

| | | |
|------------|------|--|
| 2012/01/13 | 1898 | Protection of animals and the legislation on pet-keeping issues |
| 2013/01/15 | 2199 | The following-up of the implementation of the ratified laws |
| 2013/01/28 | 2209 | Parliamentary International Relations |
| 2013/06/03 | 2321 | Religious illustrations or symbols in the Plenary |
| 2013/06/12 | 2328 | Changes in Parliament's organization as a result of the EU Lisbon Treaty |
| 2013/10/23 | 2401 | URGENT! Three questions on Parliamentary Budget |

HUNGARY - NATIONAL ASSEMBLY

| | | |
|------------|------|--|
| 2012/01/17 | 1902 | URGENT: Legal status of the person in charge in the Office of the Parliament |
| 2012/02/03 | 1920 | Historical, cultural, commercial goods of national values |
| 2012/02/10 | 1924 | Prize (honours, medals, etc) conferred on Parliamentary staff |
| 2012/03/21 | 1961 | Employer of management and staff in the administration of Parliament |
| 2012/07/11 | 2045 | Standards concerning the external visitors' clothing (dress code) |

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| 2012/09/28 | 2104 "Open the window, close the door" ECPRD ICT Seminar questionnaire |
| 2012/10/10 | 2117 Legal deposit as a particular resource for acquisition of the Parliamentary Library |
| 2012/11/06 | 2141 Homelessness regulation |
| 2012/11/23 | 2164 MPs representing national minorities: interpretation and translation |
| 2012/12/05 | 2173 Question time, interpellations and the number of staff (advisors) employed by different entities of the Parliaments |
| 2013/01/10 | 2193 Update request 1005; 2180 – Parliamentary Students Scholarship |
| 2013/03/25 | 2261 Voting by name and voting on amendments |
| 2013/04/17 | 2276 Guard of honour (ceremonial guard) in Parliaments |
| 2013/04/17 | 2277 URGENT! Chairpersons and contacts of the committees on sports |
| 2013/05/15 | 2300 Music in the Parliament |
| 2013/06/04 | 2322 National Flag in front of the Parliament's building (Greece, Romania, Russia, Slovakia, Ukraine added) |
| 2013/07/12 | 2353 Burials at public costs |
| 2013/11/21 | 2427 Ushers' Services in Parliaments |
| 2013/12/20 | 2446 Sanctions on MPs and right of appeal |

ICELAND - ALTHINGI

| | |
|------------|--|
| 2013/03/01 | 2242 Building plans within the Parliament's area and building plans for adherent grounds |
|------------|--|

IRELAND - HOUSES OF THE OIREACHTAS

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|------------|---|
| 2012/01/11 | 1895 Pensions for Members of Parliaments, Members of Government and Secretary Generals |
| 2012/01/19 | 1909 Update: Parliamentary statistics for 2011 or the latest Parliamentary year for which figures are available (publication of statistics) |
| 2012/05/31 | 2016 Update: correction to deadline -Responsibility for Unfinished Housing Developments |
| 2012/07/19 | 2057 Sound Notification (Bells) for Assembly and Divisions in Chambers |
| 2012/10/03 | 2107 Secretary General to Parliament |
| 2012/12/03 | 2170 Career mobility and succession planning in Parliament |
| 2013/01/29 | 2211 Comparative Parliamentary Data |
| 2013/02/27 | 2239 Parliamentary Printing and Publication |
| 2013/05/14 | 2299 Display of All EU Member State Flags in Parliament |
| 2013/06/04 | 2323 Free votes in Parliament |
| 2013/09/12 | 2379 Polling hours for national, European and local elections |

ISRAEL - KNESSET

| | |
|------------|--|
| 2012/01/03 | 1891 textbook provision (for primary and secondary education) |
| 2012/02/29 | 1940 Family Friendly Parliament |
| 2012/03/19 | 1956 Traffic fines based on income |
| 2012/03/28 | 1972 The Parliament's role in the enactment and amendment of indirect taxation |
| 2012/04/23 | 1986 Mechanisms of budgetary control and financial stability of football clubs |
| 2012/04/30 | 1992 State Comptroller/ Ombudsman |
| 2012/05/20 | 2004 Budget and/or Finance committees in Parliament |
| 2012/06/27 | 2035 possession and use of lachrymatory agents |
| 2012/09/13 | 2088 Fixed Book Price Laws |
| 2012/11/06 | 2142 State support for the national press – Update Request 1175 |
| 2012/11/28 | 2165 Punitive / Exemplary Damages in Civil Law |
| 2013/01/20 | 2205 Unfair Terms in Consumer (Standard-Form) Contracts |
| 2013/02/13 | 2223 Official Publications (Official Journal or Gazette) |
| 2013/02/27 | 2238 Update – Committee on Petitions |

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|------------|------|---|
| 2013/05/01 | 2289 | National Board/Council for Education |
| 2013/05/20 | 2305 | Obligation for the government to include measurable and quantitative economic and social targets, methods or projections in budgetary legislation |
| 2013/05/27 | 2316 | Update - Institutional Film of National Parliament |
| 2013/07/21 | 2359 | Environmentally friendly measures in Parliaments |
| 2013/10/30 | 2410 | Police powers to stop and search people (or vehicles) |
| 2013/11/18 | 2421 | Gender Impact Assessment (GIA) of bills/legislation |
| 2013/12/04 | 2437 | Foreign / Diplomatic Services in Parliaments |

ITALY - CAMERA DEI DEPUTATI

| | | |
|------------|------|---|
| 2012/03/29 | 1974 | Questionnaire on "The European Economic and Financial Crisis and the Role of Parliaments" |
| 2012/06/13 | 2021 | Implementation of the Digital Agenda for Europe |
| 2013/03/05 | 2243 | E-Democracy - good practices in Parliaments |
| 2013/06/12 | 2330 | Data about prison system |
| 2013/11/25 | 2432 | Age limit for admittance into Parliament buildings |

ITALY - SENATO DELLA REPUBBLICA

| | | |
|------------|------|---|
| 2012/02/24 | 1937 | Research and documentation on international affairs |
| 2012/07/18 | 2056 | Human Rights Committee in Parliament - Update |
| 2013/10/09 | 2391 | Offices responsible for drafting/receiving texts |

LATVIA - LATVIJAS REPUBLIKAS SAEIMA

| | | |
|------------|------|---|
| 2012/04/16 | 1982 | Disciplinary matters against members of the judicial system |
| 2012/05/15 | 2001 | Press councils / news ombudsmen |
| 2012/09/13 | 2090 | Legal framework for mass media |
| 2012/10/25 | 2129 | Electronic electoral register for Parliamentary elections |
| 2012/11/12 | 2154 | Urgent - Law on fiscal discipline |
| 2013/01/30 | 2212 | MPs and Parliamentary staff salary publication |
| 2013/07/23 | 2361 | Organization of events at the Parliament |
| 2013/09/30 | 2384 | Parliamentary Information services and EU presidency |

LITHUANIA - SEIMAS

| | | |
|------------|------|---|
| 2012/02/14 | 1929 | Losing Entitlement to Pension for the Members of Uniformed Services |
| 2012/03/28 | 1971 | Application of public procurement procedures in respect to political parties |
| 2012/06/19 | 2028 | Budgetary planning of MPs' redundancy payments (departure allowances) |
| 2012/08/29 | 2081 | Annual paid leave of employees in the Parliament |
| 2012/10/09 | 2113 | Criminal intelligence and special legal protection of lawyers (advocates) |
| 2013/02/12 | 2222 | State support for top-level sport athletes |
| 2013/03/19 | 2256 | Nutrition requirements in pre-school institutions for children with specific needs (vegetarian, allergic, etc.) |
| 2013/05/07 | 2293 | Linguistic requirements for business names |
| 2013/11/19 | 2422 | Urgent! Restrictions on affiliation with political parties in respect to state revenue service employees |
| 2013/12/11 | 2442 | Allowances and other guarantees to the former Presidents (heads of states) and their family members |

MALTA - HOUSE OF REPRESENTATIVES

| | | |
|------------|------|---|
| 2012/04/27 | 1990 | Ranking of Speaker in State Protocol |
| 2012/08/17 | 2075 | Travel by Speaker accompanied by spouse |
| 2012/10/01 | 2106 | Urgent for today afternoon: Parliament budget as % of state budget |
| 2013/10/03 | 2388 | Use of cameras by non-Members / visitors in the Parliamentary precincts |

REPUBLIC OF MOLDOVA - ASSEMBLEE DE LA REPUBLIQUE DE MOLDAVIE

| | | |
|------------|------|--|
| 2012/01/17 | 1900 | Sexist use of the female body for advertising purpose |
| 2012/03/21 | 1960 | Law on opposition |
| 2012/04/04 | 1977 | European practice concerning activity based on entrepreneurial patent / trade licence |
| 2012/05/11 | 1998 | The status of wives of high officials (President, Speaker of the Parliament, Prime Minister) |
| 2012/05/22 | 2005 | Management of letterhead stationery |
| 2012/06/14 | 2022 | Notarial Offices |
| 2012/08/02 | 2068 | The right of Parliamentary faction, groups and committee to dispose their own budget within the legislative authority. |
| 2012/10/09 | 2114 | Regulation of the preliminary procedure in administrative contentious, before an administrative authority. |
| 2012/11/26 | 2161 | Punishment for unprocessed agriculture land |
| 2013/01/17 | 2203 | Regulation on State Register of Parliamentary Legal Acts |
| 2013/06/21 | 2340 | The circulation of the draft legislative acts in the Parliament |
| 2013/10/07 | 2390 | Social warranties for ombudsmen |

MONTENEGRO - PARLIAMENT OF MONTENEGRO

| | | |
|------------|------|---|
| 2012/01/24 | 1916 | Number of hearings |
| 2012/04/20 | 1984 | Update - Committee on Petitions |
| 2012/11/08 | 2150 | Setting up Anti-Corruption Committee |
| 2012/12/07 | 2176 | Professional support provided to the members of Parliamentary working body dealing with monitoring negotiations with the EU |
| 2013/01/07 | 2191 | Social Welfare in EU Member States (financial support for the family) |
| 2013/03/07 | 2246 | The role of the Committee that deals with gender equality issues |
| 2013/11/22 | 2429 | Financial autonomy of municipal assembly/council |

NETHERLANDS - TWEEDE KAMER DER STATEN-GENERAAL

| | | |
|------------|------|---|
| 2012/03/06 | 1943 | Clock for remaining speaking time in the Plenary Hall |
| 2012/05/14 | 2000 | Open Source Solutions (new deadline) |
| 2012/06/26 | 2032 | Number of Parliamentary Staff |
| 2012/08/13 | 2073 | Coping with peak periods |
| 2012/09/25 | 2100 | Public and private expenditure in healthcare |
| 2012/10/03 | 2110 | Armed private security guards against Piracy |
| 2012/11/02 | 2136 | Collaboration between Parliament and Science |
| 2012/11/07 | 2145 | Electronic voting systems in the Plenary Hall |
| 2013/06/24 | 2341 | Liability for group violence |
| 2013/06/26 | 2342 | Verbatim reports of Plenary debates |
| 2013/07/16 | 2355 | Establishment of large-scale farms ('mega-farms') |
| 2013/07/25 | 2362 | Parliamentary hearings under oath |
| 2013/10/23 | 2403 | Hearing candidate Government members in the House of Representatives |
| 2013/11/20 | 2426 | Mechanisms and instruments to make government documents more transparent? |
| 2013/12/23 | 2449 | Live subtitling of debates / speech recognition technology |

NORWAY - STORTINGET

| | | |
|------------|------|---|
| 2012/02/06 | 1921 | Subsistence requirements for family reunification |
| 2012/03/28 | 1970 | The relation between the Committee on Foreign Affairs and the Foreign Office/Ministry |
| 2012/05/29 | 2013 | Ban on begging |
| 2012/11/12 | 2153 | A child's rights when it is born while its mother is remanded in custody |
| 2013/03/07 | 2247 | Organization of forensic work regarding DNA-testing and profiling |

2013/04/22 2283 Organization of the defence sector (new recipient added)
 2013/05/10 2295 Ban on begging

POLAND - SEJM

2012/01/16 1899 Regulations concerning farmers' social insurance and retirement age
 2012/01/20 1911 Some facilities and allowances available to Members of Parliament (Lower House in the case of a bicameral Parliament)
 2012/01/20 1912 Police and military pension schemes
 2012/03/15 1954 Internal audit and control in state administration
 2012/07/13 2051 Regulations concerning traffic law enforcement
 2012/08/07 2070 Control of conformity of bills with the legislation of the European Union
 2012/08/23 2080 Regulations concerning selected aspects of labour rights
 2012/09/14 2092 Tacit authorisation (tacit consent) in administrative procedures
 2012/09/19 2094 The status of Parliamentary legislative services
 2012/09/19 2096 Children at risk database
 2012/10/12 2120 Procedural issues concerning state aid
 2012/12/05 2172 Regulations concerning aid given to natural disaster victims
 2013/01/10 2192 Political dialogue among national Parliaments in matters related to the EU
 2013/01/14 2197 The Structure of the State Budget
 2013/01/14 2198 The powers of labour inspection authorities to convert a civil law contract into a contract of employment
 2013/01/15 2200 Regulations on apologies for infringement of personality rights
 2013/02/19 2229 Administration of minor's property
 2013/02/22 2236 Conditions and periods of limitation
 2013/02/25 2237 Temporary Exhibitions Presented in Parliaments
 2013/08/26 2370 Road lighting costs
 2013/08/26 2369 Warning systems for natural disasters
 2013/09/19 2383 Regulations concerning selected issues regarding trade unions
 2013/11/12 2419 Sickness allowances in military, police and similar uniformed services

POLAND - SENATE

2012/02/21 1932 Copper and silver extraction taxes
 2012/03/15 1955 Disclosure of a possible conflict of interests in a matter under debate or vote in Parliament
 2012/05/11 1999 Personal control of Members of Parliament and Parliamentary staff carried out in the Parliament
 2012/08/30 2084 Anti-nepotism laws and regulations
 2012/12/24 2187 Benefits for disabled children and their carers
 2013/04/11 2273 Emergency Medical Services
 2013/05/22 2310 Emergency Medical Service - additional request
 2013/05/24 2315 Regulation and practice for bank deposits after the death of the owner
 2013/08/09 2366 Forms and Principles of Support for Former Anti-Communist Opposition Activists in Post-Communist Countries of Europe

POLAND - SENATE

2012/01/23 1915 Technology Assessment in Parliaments and participation in the European Parliamentary Technology Assessment network
 2012/03/30 1975 Urgent – bodies in Parliament on quality / simplification of legislation
 2012/08/22 2078 Parliamentary practice concerning petitions
 2012/08/29 2082 Media Coverage of Parliamentary Proceedings.

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| 2012/09/24 | 2098 Criminalise the consumption and marketing for consumption of psychoactive substances. |
| 2012/10/04 | 2111 Obligation of Members to provide evidence of their qualifications when first arriving to the Parliament |
| 2013/07/18 | 2358 Parliamentary Performance Evaluation Systems for Staff Members |

ROMANIA - CAMERA DEPUTATILOR

| | |
|------------|---|
| 2012/02/22 | 1935 Authentic interpretation of legal rules / acts |
| 2012/03/01 | 1941 Consumer's right to return goods |
| 2012/09/14 | 2091 Institutes for Parliamentary studies subordinated to national Parliaments |
| 2013/02/19 | 2230 Homeowners associations in European Union Member States |
| 2013/10/01 | 2387 Deadline for answering to petitions |
| 2013/12/23 | 2447 Laws on amnesty and/or pardon; Amendments to the Criminal Code; Abuse of office and conflict of interests of MPs |

ROMANIA - SENAT

| | |
|------------|---|
| 2012/11/13 | 2155 Legislation on Forbidding any fascist, racist or xenophobic organizations and symbols ... |
| 2012/12/30 | 2190 Statute of MPs |
| 2013/02/07 | 2218 Methods of PET Collecting in Member States |
| 2013/03/06 | 2245 Authorization of Specific Activities in Collecting Intelligence |
| 2013/05/16 | 2303 The right to property - the right to purchase a plot of land |
| 2013/11/14 | 2420 Legislation on the medical assistance granted to persons under the influence of alcoholic drinks, and/or stupeficient, psychotropic or hallucinogenic substances |

RUSSIA - COUNCIL OF THE FEDERATION

| | |
|------------|--|
| 2012/11/01 | 2133 Wi-Fi access in the Parliament |
| 2013/02/18 | 2228 Planning the work of the Parliament Secretariat |
| 2013/05/18 | 2304 Modern technologies to support Parliamentary activities - traditions and challenges |
| 2013/12/31 | 2448 Local self-government systems |

SERBIA - NATIONAL ASSEMBLY

| | |
|------------|---|
| 2012/01/17 | 1901 Legislation governing the private security sector |
| 2012/02/01 | 1919 National recognition for superb contribution to national culture and sport |
| 2012/04/06 | 1979 Coalitions and coalition agreements |
| 2012/04/18 | 1983 Jurisdiction and other matters concerning members and staff of Defence Committee and Security Services Control Committee |
| 2012/09/19 | 2097 Alternative sanctioning in penal legislation |
| 2012/10/08 | 2112 Protection of Patients' Rights |
| 2012/10/15 | 2122 Migration authority |
| 2012/11/02 | 2134 The Legal Definition of a Petty Theft or Fraud |
| 2012/11/02 | 2135 The Legal Definition of a Petty Theft or Fraud |
| 2012/11/05 | 2137 URGENT Allocations for agriculture in the state budget for 2012 |
| 2012/11/08 | 2149 Working Status of Theatre Actors |
| 2012/12/03 | 2168 Women Parliamentarians' Caucus in Parliaments |
| 2013/04/05 | 2272 Agricultural land |
| 2013/04/26 | 2286 Stabilisation and Association Parliamentary Committee - Joint Parliamentary Committee (JPC) |
| 2013/05/14 | 2297 URGENT Financing of Media |
| 2013/05/21 | 2306 Legislation governing the detective work |
| 2013/06/11 | 2327 Budget allocation for the national minorities and diaspora |
| 2013/09/04 | 2377 Health animal protection |
| 2013/11/26 | 2433 Roma Inclusion |

SLOVAKIA - NATIONAL COUNCIL

| | | |
|------------|------|--|
| 2012/01/17 | 1903 | The House Arrest |
| 2012/05/22 | 2008 | Parliamentary Scrutiny of ESM |
| 2012/05/28 | 2012 | Validity of law |
| 2012/06/26 | 2033 | Waste management |
| 2012/07/12 | 2047 | Tax on agricultural land with line construction |
| 2012/08/09 | 2071 | Social police in European Union countries and forms of its operation |
| 2012/08/23 | 2079 | The effective regret (remorse) - criminal offense of non-payment of taxes |
| 2012/10/03 | 2108 | Educational level of candidates for local election |
| 2012/11/21 | 2160 | Public / people initiatives in the legislative process |
| 2012/12/07 | 2175 | Levy (payment) from dividend to the Health Insurance Company |
| 2013/01/14 | 2196 | The status of corruption whistle-blower |
| 2013/02/01 | 2214 | The Act on Investment Aid |
| 2013/02/06 | 2215 | The state protocol |
| 2013/02/28 | 2240 | Emissions from Industrial Sources |
| 2013/03/05 | 2244 | The maintenance and cleaning of the sidewalks |
| 2013/03/14 | 2253 | Fees for investment projects paid by developers (investors) to municipalities |
| 2013/04/02 | 2266 | The competences of the municipalities to regulate behaviour on the public space |
| 2013/05/24 | 2314 | The bankruptcy and restructuring. |
| 2013/06/05 | 2325 | The regulation of the marked dogs, cats and ferrets with an electronic identification system |
| 2013/06/21 | 2338 | Obligation of a citizen to report on a stay abroad |
| 2013/07/30 | 2363 | The Political public officials and Civil servants |
| 2013/08/16 | 2367 | The status of Parliament in time of war or in state of emergency. |
| 2013/08/27 | 2372 | Control of the use of EU Structural Funds by national Parliaments |
| 2013/10/16 | 2397 | The implementation of vaccination programme in the EU countries |
| 2013/11/19 | 2424 | The legislation for the cooperatives and social economic entities. |
| 2013/12/02 | 2436 | The notice of aliens stay |
| 2013/12/11 | 2443 | The system of execution procedure |

SLOVENIA - DRZAVNI SVET (NATIONAL COUNCIL)

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|------------|------|---|
| 2013/12/13 | 2444 | Language in international insolvency proceedings and compulsory dissolution proceedings |
|------------|------|---|

SLOVENIA - DRZAVNI ZBOR (NATIONAL ASSEMBLY)

| | | |
|------------|------|---|
| 2012/04/23 | 1987 | Parliamentary shops - legal basis, financing and organisation |
| 2012/11/05 | 2138 | Authenticity of signatures |
| 2013/03/25 | 2258 | Audio-video system in Parliaments |
| 2013/06/21 | 2339 | Parliamentary restaurants |
| 2013/07/22 | 2360 | The Golden Fiscal Rule |
| 2013/10/28 | 2406 | Filming judges |

SPAIN - CONGRESO DE LOS DIPUTADOS

| | | |
|------------|------|--|
| 2012/03/28 | 1973 | Transparency law |
| 2012/04/03 | 1976 | Questionnaire for the ECPRD Seminar 'Parliaments on the Net X', Madrid June 2012 |
| 2012/05/28 | 2011 | Transparency of the bodies governing the judicial power |
| 2012/10/30 | 2132 | Parliamentary Procedure at Hearing President of the Central European Bank German Bundestag |

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|------------|------|---|
| 2013/01/31 | 2213 | Total number of Parliamentary civil servants (!! please react only if you wish to update figures provided for req 2032 and 1909) |
| 2013/03/01 | 2241 | Regulation of gifts and presents to Heads of State, Government Members, Members of Parliament and civil servants in their official capacity or immediately after having left their position |
| 2013/06/10 | 2326 | Hearings before the Parliament of candidates to be elected as members of constitutional bodies |
| 2013/09/18 | 2382 | Membership, Setting-up and obligation of the members of polling bureaus |

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| SWEDEN - RIKSDAG |
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| | | |
|------------|------|--|
| 2012/01/12 | 1896 | Measures against human trafficking |
| 2012/01/12 | 1897 | Update: Policies regarding foreign gaming companies |
| 2012/01/19 | 1908 | Defence Equipment Projects |
| 2012/01/20 | 1913 | Gendarmerie / Military Police - organization and legal framework |
| 2012/02/06 | 1922 | Newspaper as part of Parliamentary administration |
| 2012/02/07 | 1923 | Not-for-profit corporations |
| 2012/02/24 | 1936 | VAT on returnable bottles and cans |
| 2012/03/08 | 1947 | Legal sanctions for traffic offences involving heavy goods vehicles |
| 2012/03/23 | 1967 | The composition of the unemployed |
| 2012/05/03 | 1993 | Embryo donation |
| 2012/05/07 | 1996 | Health and medical services for undocumented migrants |
| 2012/06/05 | 2017 | Green parties and nuclear power |
| 2012/06/20 | 2029 | Distance related charges for heavy goods vehicles |
| 2012/08/10 | 2072 | Distance related charges for heavy goods vehicles 2 |
| 2012/08/14 | 2074 | Conditions for MPs |
| 2012/08/22 | 2077 | Benefits and bonuses aimed at encouraging soldiers to serve longer in the armed forces |
| 2012/08/30 | 2083 | European Regional Development Fund - private and/or public expenditure |
| 2012/11/13 | 2156 | General block exemption on state aid |
| 2012/12/20 | 2184 | Legal definition of "consumer" in the national consumer law |
| 2013/02/11 | 2221 | Time required for eligibility for citizenship |
| 2013/02/14 | 2225 | Innovation strategies |
| 2013/02/14 | 2226 | Frågor angående avskrivning av nyproducerad konst |
| 2013/02/15 | 2227 | Trade and investment promotion |
| 2013/03/12 | 2249 | National reduction targets for the emissions of greenhouse gases |
| 2013/05/03 | 2291 | Length of payment periods |
| 2013/05/08 | 2294 | Rights of stateless persons |
| 2013/05/14 | 2296 | Event for former MP's |
| 2013/05/24 | 2312 | Age limit on the use of solariums |
| 2013/05/31 | 2320 | Parliamentary approval for deploying armed forces abroad |
| 2013/07/15 | 2354 | Public Procurement Education |
| 2013/07/18 | 2356 | Computer programming in national curriculums |
| 2013/08/30 | 2374 | Stenographers in Parliament |
| 2013/10/29 | 2407 | Airport security - passengers and luggage |
| 2013/11/20 | 2425 | Code of Conduct for Members of Parliament - urgent |
| 2013/11/25 | 2430 | Security checks of employees of party secretariats |

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| SWITZERLAND - BUNDESVERSAMMLUNG |
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| 2012/07/24 | 2063 | Booking visits to Parliamentary sessions |
| 2013/01/11 | 2194 | Internal Job Mobility in Parliaments |
| 2013/08/05 | 2365 | IT Budget 2012 |

"THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA" - SOBRANIE

- 2012/07/05 2042 URGENT: Statistics - plenary sessions, adopted acts proposed by the Parliamentary opposition
2013/12/04 2439 URGENT: Overflow of amendments to the State Budget

TURKEY - THE GRAND NATIONAL ASSEMBLY

- 2012/02/13 1927 Stenographic record of plenary debates - treatment of interjections
2012/04/11 1980 The Use of CCTV Surveillance Cameras in National Parliaments
2012/04/20 1985 Expropriation and purchases of fixed assets
2012/06/18 2024 A Committee of Inquiry on Information Technologies
2012/11/08 2146 Voting Rights of the Military
2012/12/11 2181 Gender Sensitive Parliament
2012/12/14 2182 Use of a teleprompter / telescript device in the plenary
2013/01/17 2201 The Right to Decline Treatment by Health Employees Exposed to Violence
2013/05/15 2301 The Recording of Expletive Language Used in Parliamentary Debates and the Evidentiary Value of Verbatim Reports before Courts
2013/05/22 2311 Questionnaire on Relations between Parliaments/Their Administrative Organizations and Think Tanks
2013/09/30 2385 Use of names, honorifics, titles, and forms of address in official documents of Parliaments
2013/12/02 2435 Environmental Management in Parliaments- An Update

UKRAINE - VERKHOVNA RADA

- 2012/04/25 1988 Parliaments procedures, methods, criteria, indicators and standards of calculation of budget funds for the acquisition of ICT (computers (stationary or portable) for members of Parliament and Staff

UNITED KINGDOM - UK PARLIAMENT - HOUSE OF COMMONS

- 2012/02/27 1938 Regulation of the Press/Newspapers
2012/05/29 2014 Purchase of residential property by non-nationals for investment
2012/07/02 2040 Armed forces - future numbers
2012/07/20 2058 Extradition to United States
2012/11/12 2152 Discounted/concessionary travel (in public transport)
2013/10/29 2408 Parliamentary activities and UN sustainable development agenda
2013/10/29 2409 Parental bereavement leave from employment

UNITED KINGDOM - UK PARLIAMENT - HOUSE OF LORDS

- 2012/02/16 1930 Modernisation of the Parliament building
2012/05/04 1994 Recording abstentions

UNITED STATES OF AMERICA - CONGRESS

- 2012/01/31 1917 Population of Northern Cyprus
2012/01/31 1918 Population of Cyprus--historical questions
2012/10/09 2116 Minister's letter "placed in the Commons Library" re: HMSO privatisation
2013/04/03 2270 Records of Parliamentary committee proceedings--print vs. digital/audio/video

ANNEX 5

ATTENDANCE AT ECPRD SEMINARS

| Event | Number of participants |
|---|---------------------------------------|
| Seminar "Share experiences and solutions for an ICT based Parliament" (Area of Interest ICT in Parliaments) Baku - Milli Mejlis of Republic of Azerbaijan 28-29 November 2013 | 47 participants from 25 Parliaments |
| Seminar "Modern technologies to support Parliamentary activities - traditions and challenges" Saint Petersburg - Council of Federation, 19-21 September 2013 | 50 participants from 34 Parliaments |
| Seminar 'New fiscal frameworks' (Area of Interest Economic and Budgetary Affairs) Vienna - Parlament 20-21 June 2013 | 46 participants from 28 Parliaments |
| Seminar "Parliamentary libraries and archives and their role in the preservation and conservation of the historical and cultural heritage of their countries" Paris, Assemblée et Sénat - 31 May - 1 June 2013 | 63 participants from 35 Parliaments |
| Procedures and Practices for Debating and Approving Long Term National Strategies in Parliaments Tallinn - Riigikogu 30-31 May 2013 | 52 participants from 25 Parliaments |
| Seminar "Parli@ments on the Net XI - Realising the digital Parliament" London - UK Parliament 2-3 May 2013 | 65 participants from 42 Parliaments |
| Seminar "Parliamentary Research and the Plurality of Information Sources available to Members of Parliament" Prague - Poslanecká sněmovna Parlamentu České republiky 3-5 April 2013 | 43 participants from 25 Parliaments |
| Seminar "Open the window, close the door - The role of Open data, XML and Web 3.0 ... (Area of Interest ICT in Parliaments) Budapest - Országgyűlés 15-16 November 2012 | 65 participants from 30 Parliamentars |
| Seminar 'Parliamentary control of the Government in the Legislative Process' (Area of Interest Parliamentary Practice and Procedure) Berlin, Bundesrat - 13-14 September 2012 | 44 participants from 32 Parliaments |
| Seminar Building for Parliament, (re)construction, maintenance, layout and design of Parliamentary building (Area of Interest Libraries, Research Services and Archives) The Hague - Tweede Kamer 6-7 September 2012 | 36 participants from 19 Parliaments |
| Seminar Members' use of information and changing visions of the Parliamentary Library (Area of Interest Libraries, Research Services and | 51 participants from 34 Parliaments |

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| Archives) | |
| Copenhagen - Folketing 14-15 June 2012 | |
| Seminar 'The European Economic and Financial Crisis and the Role of Parliaments' (Area of Interest Economic and Budgetary Affairs) | 53 participants from 28 Parliaments |
| Rome - Camera dei deputati e Senato 7-8 June 2012 | |
| Seminar 'Parli@ments on the Net X - Mobility, transparency and open Parliament: best practices in Parliaments' web pages' (Area of Interest ICT in Parliaments) | 75 participants from 45 Parliaments |
| Madrid - Congreso 31 May - 1 June 2012 | |
| Total | 690 participants = average of ca 53 persons/event |

ANNEX 6

GUIDELINES FOR COMPARATIVE REQUESTS AND STUDIES (October 2010)

ECPRD GUIDELINES FOR COMPARATIVE REQUESTS AND STUDIES

(15 October 2010)

Comparative requests are one of the most important functions of the ECPRD network. These guidelines provide a framework for submitting comparative requests with the aim of helping both those chambers that make requests and those that answer them. All individual replies, and the final summaries resulting from them, will be put on the ECPRD website.

The following guidelines were approved by the Conference of Correspondents in October 2010.

In these guidelines:

- a 'comparative request' is a request for information sent to three or more member chambers via the ECPRD network.

- a "final summary" is a summary of the responses to a comparative request, prepared initially for the requesting chamber and subsequently made available to all Correspondents via the ECPRD website.

1. Article 9.1 of the ECPRD Statutes says that "the ECPRD promotes *co-operation between member chambers through the exchange of information, compilation of documentation and studies and the organisation of seminars...*".
2. Information is exchanged and documentation (comparative studies) prepared at the request of and by the staff of member chambers. Once prepared, this information is made available to all ECPRD Correspondents.
3. If a member chamber wishes to undertake a comparative study, its Correspondent (or Deputy Correspondent) should arrange for the preparation of a questionnaire and subsequently request its dispatch to all or to a group of Correspondents.
4. The ECPRD Secretariat is responsible for validating and sending out questionnaires to Correspondents. Hence, all draft questionnaires should be sent by chambers making requests to the Secretariat in electronic form by using the request form on the ECPRD website. The Secretariat checks the request database for potential duplicates and adds information on associated requests. Subsequently, the Secretariat will dispatch the request to both the Correspondents and Deputy Correspondents for reply.
5. If the Secretariat is closed the administrator activates the automated transmission function so that new requests are sent directly to Correspondents without validation.

GUIDANCE ON COMPARATIVE REQUESTS

6. Before forwarding the draft questionnaire to the ECPRD Secretariat Correspondents should ensure:
 - that the information they are looking for is not already available (e.g. via earlier comparative studies, websites such as those of national Parliaments, ASGP, IPU etc.);
 - that requests are formulated in such a way that they do not lead to any confusion and that answers can be provided relatively easily.
7. There is no limit on the number of requests that each chamber may put. However, all Correspondents should take into account the burden they put on their colleagues from other Parliaments when asking them to answer questionnaires, and wherever possible seek alternative ways of finding the information they need.
8. In all cases, comparative requests should:
 - be as short and as simple as possible. *Short and simple questions will encourage more replies.*
 - give as long a deadline as possible. *Unnecessarily short deadlines will lead to fewer replies.*
 - be accompanied by a 'model' answer from the Chamber making the request. *Legal systems and policies vary considerably from country to country and, as a result, requests framed in one country are often difficult to understand in others. A model answer will always help countries answering comparative requests to understand what is required.*
9. A request for the distribution of questionnaires should be made using the template on the ECPRD website, and include:
 - the full name of the requesting chamber;
 - the name, title and contact details (telephone, fax, e-mail address) of the person responsible in the requesting chamber;
 - a clear and, if possible, self-explanatory title for the questionnaire (*this will make it easier to find comparative requests on the ECPRD website, as the site's search engine searches on words in titles*);
 - detailed background information including the reason for the questionnaire and the intended use of the results;
 - an indication as to which group of Correspondents the questionnaire should be addressed (e.g. all Correspondents, EU Correspondents, etc.);
 - a deadline for answers;
 - a model answer drafted by the requesting chamber using their own situation as a basis
10. In principle, comparative requests can be drafted in any of the three ECPRD working languages, but an accompanying translation in English would expedite the replies.

GUIDANCE ON REPLYING

11. Answers to questionnaires should be provided by appropriate Parliamentary staff and should be addressed to the person indicated by the requesting chamber within the specific deadline.
12. Replies to comparative requests are published in the private section of the ECPRD website. Correspondents and others replying should use the electronic reply page which enables this to happen automatically.
13. Answers should be drafted in one of the ECPRD languages, but preferably in English.
14. Replies may be provided by one chamber or by both (in bicameral legislatures) depending on the nature of the request. Where the reply of each chamber would be the same, the two chambers should agree which should reply on behalf of them both and state that they are doing so in their reply.

GUIDANCE ON FINAL SUMMARIES

15. The requesting chamber will be responsible for preparing a final summary on the basis of answers received to requests. If it anticipates that it will not be able to produce a final summary, it should state this clearly when it makes its initial request.
16. This final summary should be made available to all ECPRD Correspondents, as soon as possible after it is completed. It should be sent in electronic format to the ECPRD Secretariat as soon as possible after completion. The Secretariat will send confirmation of receipt. A final summary prepared for an ECPRD seminar should initially be made available to the conference participants (on paper in the conference file and on the conference website) and subsequently to all ECPRD Correspondents, along with the seminar proceedings and other relevant documents.
17. The final summary will ideally be produced in one of the three ECPRD working languages but may be produced in the requesting chamber's mother tongue.
18. All final summaries will be available to ECPRD Correspondents via the ECPRD website (www.ecprd.org) alongside the initial replies provided by the Parliaments.
19. Two or more member chambers may cooperate in preparing or updating a final summary on an issue, or to create an electronic dossier. Such cooperation may be informal or as an ad hoc working group established under Article 9.4 of the ECPRD's statutes.

* _ * _ *

Flow chart of action to undertake an ECPRD comparative study

| | |
|--|---------------------------------|
| 1 | Requesting Correspondent |
| Arranges for the preparation of a request in accordance with the guidelines, using the template on the ECPRD website; and includes a model answer. | |
| 2 | Requesting Correspondent |
| Sends the request to the ECPRD Secretariat for dispatching | |
| 3 | ECPRD Secretariat |
| Verifies the request to avoid duplication and sends it to the requested Correspondents and Deputy Correspondents | |
| 4 | Correspondents |
| Arranges for replies to the request, within the deadline specified, to the requesting Chamber and the ECPRD Secretariat | |
| 5 | Requesting Correspondent |
| Ensures that a comparative summary on the basis of answers received is submitted to the ECPRD Secretariat | |
| 6 | ECPRD Secretariat |
| Ensures the timely publication of final summaries on the ECPRD website | |

ANNEX 7

GUIDELINES FOR THE ORGANISATION OF SEMINARS

12 October 2007

Preface

In response to requests by Correspondents, the Executive Committee of the ECPRD in 1998 drafted a brochure to assist Parliaments in organising ECPRD sponsored events.

This new and revised version takes into account suggestions made over the last few years. It was approved by the Conference of Correspondents at its meeting in Yerevan on 12 October 2007.

The guidelines are intended to help in the practical organisation of ECPRD seminars.

These guidelines are also available on the website of the ECPRD (www.ecprd.europarl.europa.eu), together with the logo files, which can be downloaded. The files are also available via e-mail from the ECPRD Secretariat.

Any comments on this publication should be addressed to the ECPRD Co-Secretary (johanna.coppolecchia@europarl.europa.eu).

Piotr NOWINA-KONOPKA
Co-Director
European Parliament

Wojciech SAWICKI
Co-Director
Parliamentary Assembly of the Council of Europe

*_*_*

Introduction

Seminars constitute one of the working methods of the European Centre for Parliamentary Research and Documentation (article 9.1 of the Statutes of the ECPRD). They are usually organised by national Parliaments in cooperation with the ECPRD Secretariat. This paper outlines the procedure which should be followed when organising an ECPRD seminar.

- a. A **proposal to organise a seminar** should be submitted by the ECPRD Correspondent to the ECPRD Secretariat, not later than September of the preceding year, in order to allow the Executive Committee to present the proposal to the annual Conference of Correspondents of the ECPRD (which usually takes place in October) for approval.
- b. If the subject of a proposed seminar is considered as falling within a field of activity for which an ECPRD Coordinator has been appointed, the Executive Committee will consult the Coordinator concerned on the organisation of the seminar in question. The Coordinator will – together with the ECPRD Correspondent of the host Parliament – subsequently be responsible for the coordination of the preparations for the seminar.
- c. In the light of the proposals received, the Executive Committee will endeavour to draw up a well-balanced list of seminars as regards their location, timing in the year and proposed topics.
- d. The proposal should contain a proposed subject, a preliminary agenda and a proposed date. The proposed subject should be of common interest to national Parliaments and should be in line with the statutes of the Centre.
- e. The seminar should also, where possible, take into account previous ECPRD conferences organised on the same subject, in order to ensure continuity in Parliamentary debate.
- f. The **agenda of the seminar** should be drafted in such a way that the subject to be discussed is presented on the basis of the experience of several national Parliaments or countries. The seminars should give participants a wider, European perspective rather than concentrate on the experience of one country only. It is therefore recommended that colleagues from other Parliaments or outside experts should be invited as keynote speakers.
- g. If an outside sponsor is involved, the host Parliament should inform the Executive Committee.
- h. If the organising Parliament is seeking financial support from the ECPRD, a preliminary budget should be included.
- i. The agenda should encourage active participation (enough time for debate, simultaneous discussion groups (working groups), etc.).
- j. The agenda should include - if possible - a welcoming address by the Secretary General of the host Parliament and a statement by a representative of the Executive Committee of the ECPRD.
- k. A draft agenda should be sent to the ECPRD Secretariat not later than 9 weeks before the seminar, for approval by the Co-Directors.
- l. The seminar should be geared to Parliamentary staff. The proposal should clearly specify whether it is addressed to some specific group (e.g. librarians, committee secretaries, legal staff, administration, information technology staff, etc.).
- m. The days of the seminar should preferably be Thursday/Friday, Friday/Saturday or Monday/Tuesday to enable participants to obtain cheaper air fares (APEX, PEX).
- n. The initial proposal should clearly indicate a set of objectives to be achieved during the seminar.

Invitations

Invitations to attend the seminar should – if possible - be prepared not later than 12 weeks beforehand. They should be sent by e-mail to the ECPRD Secretariat for onward transmission to all Correspondents of the Centre. In the invitation letter, Correspondents will be asked to nominate participants from their respective Parliaments. No invitations should be sent directly to members of staff of member Parliaments.

The invitation should include:

- an invitation letter containing general information on the seminar (subject, date, to whom it is addressed, what are the objectives etc.);
- the proposed agenda of the seminar;
- a questionnaire (if appropriate) to be returned to the organisers before the seminar in order to allow them to prepare a comparative study on the subject of the seminar;
- a list of suggested (pre-booked) hotels;
- a registration form (where applicable, with an indication as regards discussion group preference).

Registration forms should be returned to the organisers not later than three weeks before the event.

ECPRD website / host website

In order to permit Correspondents properly to prepare their contribution and participation, all relevant information regarding seminars is also to be available on the ECPRD website (<http://www.ecprd.europarl.europa.eu>) and/or host website.

These sites can also be used to edit final reports, questionnaires and comparative studies resulting from the seminars.

Meeting place

It is recommended that ECPRD seminars be held in one of the conference rooms of the national Parliament hosting the event. The programme may include a short visit to the Parliament building.

The room must be equipped with interpreters' booths, microphones and headphones. Water, glasses, pencils and paper should be available to the participants. Information documents on the ECPRD (as provided by the ECPRD Secretariat) should also be available. An information file on the host Parliament, city and country is always welcome. The ECPRD logo (provided by the ECPRD Secretariat) should be placed visibly in the room.

Notices (in English and French) must be posted in easily visible locations to enable participants to find the meeting room. Identification badges for participants should be prepared.

Hotel reservation

An initial pre-booking of hotel rooms by the organisers in hotels in the vicinity of the meeting place would be welcomed. This pre-booking should take into account that some participants may prefer to stay over the weekend in order to benefit from cheaper air fares. The opportunity to choose between two or three hotels in different categories (2, 3, 4 stars) is always appreciated. The list of suggested hotels appended to the invitation letter should include their addresses, telephone and fax numbers and, where relevant, a reservation code if a special rate has been negotiated.

Interpretation for seminars

Simultaneous interpretation in the usual working languages of the ECPRD is very much appreciated. The host Parliament should meet the cost associated with interpretation and with the use of interpretation equipment (booths, microphones, headphones etc.).

Simultaneous interpretation should also - if possible - be available in the discussion groups. If this is not the case, the registration form should indicate the languages to be used in these groups.

Sponsoring

In principle, the cost of the seminar should be covered by the host Parliament. The cost of participation of representatives of certain Parliaments may be covered by the European Parliament or by the Parliamentary Assembly of the Council of Europe. Correspondents of the countries concerned will be directly informed about this possibility by the ECPRD Secretariat.

It may happen that the host Parliament seeks additional sources of financing (e.g. to cover the cost of interpretation, participation of experts, official meals etc.). Any sponsoring should be carried out in line with the national rules applicable for events organised by or in the national Parliament. If the host Parliament decides to accept outside sponsors, the ECPRD Executive Committee should be informed beforehand about the proposal and about the national rules on sponsoring. The Executive Committee may raise an objection to the proposed sponsoring if it finds it inappropriate. Special attention should be given to commercial sponsoring – in which case the Executive Committee may ask the host Parliament to provide a detailed explanation demonstrating the need for this particular sponsorship.

ECPRD Secretariat assistance

The host Parliament will receive from the ECPRD Secretariat a package of ECPRD materials for distribution during the seminar. The Secretariat can also provide technical and graphical data on the ECPRD layout which can be used when printing seminar documents.

Host Parliaments are encouraged to contact the ECPRD secretariat in order to be able to benefit from its wide expertise, so that they can be briefed and assisted in practical and technical matters in the organisation of seminars. This is essential when financial support is requested from the ECPRD.

Evaluation form

Before the end of the seminar, each participant should receive and complete an evaluation form. This form should be prepared by the host Parliament on the basis of the model appended (see Annex). After being examined by the host Parliament, an analysis/summary of these forms should be forwarded to the ECPRD Secretariat.

Report

The ECPRD Correspondent of the host Parliament is requested to prepare a report on the seminar for publication on the ECPRD website and in the ECPRD Newsletter. The report should briefly describe the seminar (subject, objectives, date, place, agenda, participants and results reached) and should also present the results of the above-mentioned evaluation. The report should be sent to the ECPRD Secretariat no later than one month following the seminar. A single publication of seminar documents (papers presented by speakers, a comparative study based on the questionnaire distributed before the seminar, minutes of discussions, etc.) would be greatly appreciated.

ECPRD SEMINAR - EVALUATION FORM

- 1. Why did you wish to participate in this seminar?
Please pick one or more of the following options:**

| | |
|--|--|
| To obtain information – update my knowledge – on the seminar’s theme | |
| To establish contacts with speakers | |
| To establish contacts with other Parliaments | |
| Other reasons [please explain]: | |

- 2. Has the seminar contributed to attaining your objectives?**

| Considerably | Adequately | A little | Not at all |
|--------------|------------|----------|------------|
| | | | |

- 3. (a) I would have liked to receive more information on the following topics:**

(b) for the following reasons:

- 4. (a) I propose the following topics for a future seminar:**

(b) for the following reasons:

5. How do you evaluate the overall organisation of the seminar, in terms of:

| | Highly Satisfactory | Satisfactory | Not Satisfactory | Not at all Satisfactory |
|------------------------------------|---------------------|--------------|------------------|-------------------------|
| Administrative arrangements | | | | |
| Conference room and interpretation | | | | |
| Time schedule | | | | |
| Quality of speakers | | | | |
| Overall organisation | | | | |

**6. How did you learn about this seminar?
Please pick one or more of the following:**

| | |
|--------------------------|--|
| Via ECPRD website | |
| Via direct e-mail | |
| From ECPRD Correspondent | |
| Other: [please indicate] | |

7. Any remarks/suggestions (on practical matters):

ANNEX 8

ECPRD CO-ORDINATOR TASKS AND DUTIES

ECPRD coordinators are appointed by the ECPRD Executive Committee in accordance with Article 9.3 of the ECPRD Statutes. They are appointed from among the competent staff of member chambers, with the consent of the chamber concerned, for a renewable term of three years.

The ECPRD coordinator shall be responsible for:

- coordinating ECPRD activities in his/her area of responsibility;
- promoting close cooperation, exchange of experience and best practices between the ECPRD member chambers in the area he/she is responsible for;
- following developments and keeping abreast of new ideas and concepts in his/her area of responsibility;
- analysing the information obtained and transforming it into new ideas and proposals for future ECPRD programmes;
- creating a network of, and keeping contacts with, staff of member chambers and other inter-Parliamentary networks who are active in his/her area of responsibility (e.g. email groups, via websites etc.) with a view to facilitating a rapid exchange of information;
- liaising with the ECPRD Correspondents and with those civil servants in the member chambers who are active in his/her area of responsibility with a view to discussing with them the possible interest of their chambers in organising an ECPRD activity;
- assisting member chambers in organising an activity in his/her area of responsibility;
- contributing to the establishment of a detailed programme of activities organised by member chambers in his/her area of responsibility, taking account of past events in order to avoid unnecessary duplication;
- regularly reporting to the ECPRD Executive Committee and to the Conference of Correspondents on his/her activities;
- co-operating with other ECPRD coordinators in order to promote synergies and to avoid duplication.

ECPRD Areas of Interest and subjects covered by them

Parliamentary Libraries, Research and Archives:

- General questions:
 - organisation;
 - staffing;
 - policies;
 - services;
 - budgets and resources;
 - client relations and marketing;
 - performance criteria.
- Libraries:
 - collection development;
 - space considerations;
 - use of databases;
 - reference sources;
 - current awareness services;
 - electronic libraries.
- Research services:
 - analysis and support for Members, party groups and committees;
 - new products;
 - dissemination and availability;
 - legislative analysis.
- Archives:
 - paper and digital;
 - availability to the public.

Information and Communication Technology in Parliaments:

- ICT developments in Parliaments:
 - e-Parliament (web site services & technologies; Web 2.0 and 3.0; Open linked data);
 - Service Oriented Architecture (SOA) and Web Services;
 - Digital signature;
 - Electronic voting system;
 - Digital information archiving;
- ICT strategies in Parliaments:
 - Parliamentary enterprise architecture;
 - Information security & Business continuity;
 - Open source versus licence-based systems;
- ICT knowledge database (structure and functioning of ICT in Parliaments);
- E-Representative Project to support the mobile elected Representative

Parliamentary Practice and Procedure:

- Parliament and Constitution/ Parliamentary regime/ Representative democracy;
- Composition and dissolution of Parliamentary assemblies;
- Bodies of Parliamentary assemblies;
- Functions of Parliamentary assemblies:
 - law making;
 - control of the government;
 - budgetary power;
 - specific powers;
 - international dimension;
 - incidents and security;
- Status of the MPs:
 - material status;
 - Parliamentary immunities;
 - declaration of interests and/or assets;
 - incompatibilities;
 - deontology;
- Internal organization of Parliamentary assemblies:
 - personnel;
 - departments;
 - logistics and buildings;
 - legal personality and lawsuits;
 - press relations;
 - protocol;
 - public relations, publications and visitors.

Economic Research:

- General macroeconomic developments in Europe;
- The organisation of macroeconomic research in Parliaments;
- Europe and globalisation - including economic reform; intra-European trade and investment; and the WTO process;
- The relationship between economic development on the one hand, and democracy, human rights and the rule of law on the other (including the fight against economic crime and corruption);
- The Parliamentary budgetary process;
- European monetary affairs, including the Economic and Monetary Union and other currency developments;
- Energy and economic development;
- Europe and development cooperation.

ANNEX 9

TASKS AND RESPONSIBILITIES OF CORRESPONDENTS

The Statutes of the ECPRD (Article 5) state:

1. The Secretary General of each Parliamentary chamber appoints a senior official (Correspondent) to represent the chamber within the Conference of Correspondents of the ECPRD. Secretaries General may also appoint Deputy Correspondents.
2. The Correspondent is selected from officials whose activities bring them into close contact with the ECPRD and who have direct access to the Secretary General of the chamber. He/she can thereby co-ordinate the activities of those officials of his/her chamber who are asked to play an active role in the ECPRD.

Correspondents are central to the successful functioning of the ECPRD and should develop and lead an active network of colleagues who will co-operate effectively with others in the various fields of ECPRD activity. In doing this they may be assisted by a Deputy Correspondent.

Correspondents should, therefore, ideally be senior and experienced officials who have the capacity to be **pro-active in leading the range of ECPRD activities** in their chamber. They should have good working relationships with colleagues in their chambers, in particular with those in information and research services and elsewhere who are most likely to answer comparative requests.

Correspondents should :

- Regularly publicise the work of ECPRD among officials in their chamber: especially the ECPRD website, including ECPRD discussion forums, the newsletter and other ECPRD publications.
- Do their best to ensure that comparative requests sent to their chamber are answered by the deadline; or, if this is not possible, inform the chamber making the request, at an early stage, that this will not be possible.
- Ensure that comparative requests made by their chamber meet the guidelines on requests¹ (particular attention is drawn to paragraphs 5, 6 and 7).
- Following a comparative request from their chamber, ensure that a comparative study is prepared and sent to the ECPRD Secretariat.²
- Encourage colleagues to attend ECPRD seminars.
- Consider whether their chamber could host an ECPRD seminar and discuss this with their Secretary General and other senior officials.
- Send information that is likely to be of wider interest to the ECPRD Secretariat, which will make it available on the ECPRD website.
- Regularly update the ECPRD Secretariat with changes in names and contact details for officials included in the ECPRD Directory.
- Liaise with the IPEX and Eurovoc Correspondents in their Parliaments, and with colleagues involved in other information networks (for example IFLA), to promote synergies and minimise duplication.
- Come to the annual Conference of Correspondents prepared to contribute, having discussed the agenda with colleagues in their chamber.
- Report periodically on ECPRD activities to their Secretary General and other senior officials, for example to brief them before their meetings held on the occasion of the European Conference of Presidents of Parliaments at which they approve the activity report and action programme of the ECPRD.

¹ <https://ecprd.secure.europarl.europa.eu/ecprd/getfile.do?id=25>

² see paragraphs 12 to 16 of guidelines for comparative requests

ANNEX 10

GUIDELINES on Honorary Association with the European Centre for Parliamentary Research and Documentation (ECPRD) adopted by the Conference of Correspondents on 10 October 2008

- 1. Conditions governing the award of the title of Honorary Associate of the European Centre for Parliamentary Research and Documentation**
 - a. The title of “Honorary Associate of the European Centre for Parliamentary Research and Documentation” may be awarded to any former Correspondent, Deputy-Correspondent, Co-ordinator, Co-Secretary or Co-Director of the ECPRD who has been fulfilling his/her duties for at least ten years, consecutively or not, and who has rendered outstanding services to the ECPRD.
 - b. The title of “Honorary Associate” shall be granted by the Conference of Correspondents at the proposal of the Executive Committee.

- 2. Prerogatives of honorary associates**
 - a. Honorary Associates of the ECPRD may attend ECPRD meetings and seminars.
 - b. They shall, upon request, be included on the mailing list for the ECPRD Newsletter.
 - c. They shall, upon request, have access to the private section of the ECPRD website.