

Last invitation letter of the Secretary General Mr Sawicki

Strasbourg, 28 February 2012

Dear colleague,

Further to my earlier correspondence, I have the pleasure to transmit to you information regarding the European Conference of Presidents of Parliament to be held on 20 and 21 September 2012 at the Council of Europe Headquarters, in Strasbourg, France.

You will find hereafter the link which will enable your delegation participating in the Conference to be registered:

[link no longer available]

You will also find the following documents appended to this letter:

- the instructions explaining the procedure to follow for your online registration,
- the draft programme,
- the list of hotels, in which block bookings have been made,
- the Rules of the Conference.

I would like to inform you about some additional details as follows:

As you are aware, the Conference is composed of the Speakers and Presidents of the Parliaments of the Member States of the Council of Europe and the Presidents of the Parliamentary Assembly of the Council of Europe, the European Parliament and other Inter-Parliamentary Assemblies.

Only Speakers and Presidents will have the right to speak, including Observers. In accordance with past practice, oral statements at the Conference will be limited to five minutes in order to give an opportunity to all those who so wish to take the floor.

Yours sincerely,

Wojciech Sawicki

To the Secretaries General of Parliament

Second invitation letter of the Secretary General Mr Sawicki

Strasbourg, 29 November 2011

Dear colleague,

Further to my letter of 11 July 2011, I would like to inform you that the next European Conference of Presidents of Parliament will now take place in Strasbourg on 20-21 September 2012, instead of 7-8 June as previously indicated.

The themes of the Conference remain unchanged:

1. Is representative democracy in crisis? Challenges for national parliaments
2. A current political issue.

I would kindly ask you to retain the new dates of the Conference and inform your President about this change of date.

With respect to the second theme on a current political issue, I would be grateful to receive any proposals your President might wish to make. These should reach me by 10 May 2012 at the latest.

As usual, the Secretaries General of Parliament will meet during the Conference in order to approve the activity report and action programme of the European Centre for Parliamentary Research and Documentation (ECPRD) and establish priorities for its functioning.

The meeting will be held on Friday, 21 September 2012, from 8 am to 9.30 am.

The activity report as well as the draft agenda of our meeting will be sent to you in due course.

Should you wish to raise any supplementary item of common interest, do not hesitate to contact me so that it can be added to the draft agenda.

All relevant information concerning the Conference will be sent to you shortly. In the meantime, I attach the preliminary draft programme of the Conference.

I look forward to welcoming you in Strasbourg.

Yours sincerely, Wojciech Sawicki

First invitation letter of the Secretary General Mr Sawicki

Strasbourg, 11 July 2011

Dear colleague,

I hereby confirm that the 2012 European Conference of Presidents of Parliament will be held in Strasbourg from 7 to 8 June 2012. I attach for your information the preliminary draft programme of the Conference.

As usual, the Secretaries General of Parliament will meet during the Conference in order to approve the activity report and action programme of the European Centre for Parliamentary Research and Documentation (ECPRD) and establish priorities for its functioning.

The meeting will be held on Friday, 8 June 2012 from 8.00 to 9.30 am.

The activity report as well as the draft agenda of our meeting will be sent to you in due course.

Should you wish to take up a supplementary item of common interest, do not hesitate to contact me so that it can be added to the agenda.

I look forward to welcoming you in Strasbourg.

Yours sincerely,

Wojciech Sawicki

To the Secretaries General of Parliament